



Library Board Meeting Agenda

Indianapolis-Marion County Public Library

**Notice Of The Regular Meeting
April 26, 2021**

**Library Board Members Are Hereby Notified That The Regular Meeting
Of The Board Will Be Held As A Zoom Meeting
At 6:30 P.M.**

**For The Purpose of Considering The Following Agenda Items
Dated This 21st Day Of April, 2021**

It is noted that the Meeting is closed to in-person public attendance, but the public is invited to view/listen to the Regular Meeting via a YouTube live stream link which will be available on the Library's website prior to the start of the Meeting.

Public comment can be made in-person at the Library Services Center or submitted in writing in advance at indypl.org/contact.

**JUDGE JOSE D. SALINAS
President of the Library Board**

-- Regular Meeting Agenda --

- 1. Call to Order**
- 2. Roll Call**

3. Public Comment and Communications

a. Public Comment

In lieu of the extreme emergency facing our city and in keeping with the Executive Order issued by the Governor, the public will not be invited to physically attend this meeting but has the ability to view/listen/comment at the Regular Meeting via a live stream YouTube link which will be available on the Library's website prior to the start of the Meeting.

4. Approval of Minutes

a. Regular Meeting, March 22, 2021 (enclosed)

COMMITTEE REPORTS

5. Finance Committee (Patricia A. Payne, Chair; Raymond J. Biederman, Curtis Bigsbee)

a. Report of the Treasurer – March 2021 (enclosed)

6. Diversity, Policy and Human Resources Committee (Curtis W. Bigsbee, Chair; Patricia A. Payne, Rev. T. D. Robinson)

a. Presentation on Diversity, Equity, and Inclusion at IndyPL – Q1 Updates – Jessica Moore, Diversity, Equity and Inclusion Officer, will make the Presentation. (enclosed)

b. Briefing Report – IndyPL Diversity Overview (enclosed)

7. Facilities Committee (TBD, Chair; Curtis W. Bigsbee, Dr. Khaula Murtadha)

a. Glendale Branch Replacement Project – Short Presentation by the Branch Manager, Architect, and Construction Manager on the Recent Community Engagement Efforts and the Project Design. (at meeting)

b. Resolution 16 – 2021 (Authorization to Prepare Bidding Documents and Solicit Open, Public, and Competitive Sealed Bids for General Construction Services for the Glendale Branch Replacement Project) (enclosed)

- c. **Resolution 17 – 2021** (Ratification of Facilities Committee Approval to Award Services Contracts for Lawn Care and Landscaping Services) (enclosed)

8. **Library Foundation Update – (Rev. T. D. Robinson, Library Board Representative)**

9. **Report of the Chief Executive Officer**

a. **Confirming Resolutions:**

1) **Resolution Regarding Finances, Personnel and Travel (18 – 2021)**

Enclosed.

- b. **Presentation on Shared eBooks for IndyPL and Marion County Schools (Axis 360)** – Deb Lambert, Director, Collection Management, and Sarah Batt, Manager, Shared System, will make the Presentation. (enclosed)

- c. **Briefing Report – Post-COVID Hours and Services** – John Helling, Chief Public Services Officer, will discuss the Report. (enclosed)

- d. **Dates for 2021 CEO Tour** (enclosed)

UNFINISHED BUSINESS

10.

NEW BUSINESS

11.

DISCUSSION AND AGENDA BUILDING

- 12. **Future Agenda Items** – This time is made available for discussion items not on the Agenda which are of interest to Library Board members and the opportunity to suggest items to be included on future Library Board Meeting Agendas.

Items suggested for upcoming Board Agendas are as follows:

May, 2021 –

INFORMATION

13. Materials

There were no materials available to distribute to the Board.

14. Board Meeting Schedule for 2021 (Notice of Date and Place of Meeting) and Upcoming Events

- a. **Board Meetings for 2021** – *Current calendar will be updated each month, as necessary, and additional information highlighted.*
- b. **Library Programs/Free Upcoming Events** – All Programs and Events are canceled until further notice.

15. Notice of Special Meetings

16. Notice of Next Regular Meeting

Monday, May 24, 2021, at the Library Services Center, 2450 North Meridian Street, at 6:30 p.m. Further details will be provided at a later date.

17. Other Business

18. Adjournment



**INDIANAPOLIS-MARION COUNTY PUBLIC LIBRARY
MINUTES OF THE REGULAR MEETING
MARCH 22, 2021**

The Indianapolis-Marion County Public Library Board met electronically via Zoom and/or telephone on Monday, March 22, 2021 at 6:35 p.m., pursuant to notice given in accordance with the rules of the Board.

1. Call To Order

Judge Salinas called the meeting to order. Mr. Biederman acted as Secretary.

2. Roll Call

Members present electronically: Mr. Biederman, Dr. Jett, Dr. Murtadha and Judge Salinas.

Members absent: Mr. Bigsbee, Ms. Payne and Rev. Robinson.

3. Introduction of Januarie York, IndyPL’s New Poet Laureate

Nichelle Hayes, Special Collections Librarian, Center for Black Literature and Culture at Central Library, announced that Januarie York had joined IndyPL as the new Poet Laureate. Ms. Hayes advised that Ms. York is currently completing her Master of Arts degree and has a book of poetry coming out in the next few months.

Ms. York then addressed the Board. She noted that she was excited to be the first Poet Laureate at IndyPL. Ms. York also thanked the Board for having her at the meeting this evening. At this time, Ms. York read one of her poems about her grandmother entitled “Sweet Winona.”

A round of applause occurred at this time.

Ms. York concluded her presentation by mentioning that she was looking forward to everything.

Judge Salinas commented that words matter in life.

4. Public Comment and Communications

In view of the extreme emergency facing our city, and in keeping with the Executive

Order issued by the Governor, the public was not invited to physically attend the meeting but had the ability to view/listen and/or submit a question/comment to the Regular Meeting via a live stream YouTube link.

At this time, a recent comment received from a patron via the Library's website was read into the record as follows:

Comment Submitted By:

Jo McDermott

As a patron of the library for many years, I am truly disappointed with your decision to waive all late fees. Over two million dollars would have purchased many books. Yes, it may encourage people to come back to check out more books. What if they don't return those? All you are doing is encouraging people to be irresponsible. I took my children to the library since the day they were born and they take their children. We would never dream of keeping a library book.

A very poor decision!

5. Approval Of Minutes: Executive Session, Regular and Special Meetings

a. Regular Meeting, February 22, 2021

The minutes from the Regular Meeting held February 22, 2021 had been distributed to the Board.

The minutes were approved on the motion of Mr. Biederman, seconded by Dr. Jett, and the following roll call vote:

Mr. Biederman – Aye
Dr. Jett – Aye
Dr. Murtadha – Aye
Judge Salinas – Aye

COMMITTEE REPORTS

6. Finance Committee (Patricia A. Payne, Chair; Raymond Biederman, Curtis Bigsbee)

a. Report of the Treasurer – February 2021

Ije Dike-Young, Chief Financial Officer, reviewed the Report of the Treasurer that had been distributed to the Board. She also noted that Expenditures are less this year. Repairs and maintenance are lower.

Judge Salinas asked Ms. Dike-Young if the Library was eligible for any of the Covid relief funds.

Ms. Dike-Young responded that there are grants available and the Library has been looking at several possibilities.

Dr. Murtadha made the motion, which was seconded by Dr. Jett, that the Report of the Treasurer be filed for audit.

The Report of the Treasurer was approved for filing for audit on the following roll call vote:

Mr. Biederman – Aye
Dr. Jett – Aye
Dr. Murtadha – Aye
Judge Salinas – Aye

7. Diversity, Policy and Human Resources Committee (Curtis W. Bigsbee, Chair; Patricia A. Payne, Rev. T. D. Robinson)

Judge Salinas announced that the Committee did not have a report this month.

8. Facilities Committee (Dr. Terri Jett, Chair; Curtis Bigsbee, Dr. Khaula Murtadha)

a. Fort Ben Branch Project

Sharon Smith, Facilities Director, reminded the Board that the Library has been working on this project since 2017.

Kevin Huse from Ratio Architects leads the design for the Project and Skillman Corporation and Davis & Associates is providing the construction management services.

At this time, Mr. Huse, along with Kimberly Brown-Harden, who has been selected as the Branch Manager for Fort Ben, reviewed various aspects of the Project. Drawings and pictures were displayed and there was discussion about the community meetings held with regard to the Project. There was also discussion on the steps used for community engagement on the Project.

It was noted that the budget for the Project is approximately \$9.7 million and completion is scheduled for the first quarter of 2023.

b. Resolution 14 – 2021 (AMENDED Approval to Further Consider Responses to Request for Proposal for Lawn Care and Landscaping Services)

Ms. Smith advised that there have been a number of questions were raised about the bids received for the lawn care and landscaping services. It has been decided that the Committee needs additional information before a final decision is made.

Russell Brown, the Library's attorney, noted that the bids will be sent back to an Evaluation Committee to obtain more info. After that information is received, the Facilities Committee will be prepared to make a recommendation for a vendor which would then be ratified at the April Board Meeting.

Judge Salinas mentioned that he is in favor of this process as it has been outlined. Mr. Biederman agreed.

Dr. Murtadha thanked Dr. Jett for working to get this review going. Dr. Jett confirmed that she wanted the full Board to have all the information necessary to make a correct and informed decision on this matter.

After full discussion and careful consideration of AMENDED Resolution 14 – 2021, the resolution was adopted on the motion of Dr. Jett, seconded by Dr. Murtadha, to approve AMENDED Resolution 14 – 2021, Approval to Further Consider Responses to Request for Proposal for Lawn Care and Landscaping Services.

Resolution 14 – 2021 was approved on the following roll call vote:

Mr. Biederman – Aye
 Dr. Jett – Aye
 Dr. Murtadha – Aye
 Judge Salinas – Aye

The resolution is appended to, and made a part of, these minutes.

9. Strategic Planning Committee (Dr. Terri Jett, Chair; Dr. Khaula Murtadha, Judge Jose D. Salinas)

Dr. Jett noted that she was pleased to announce that the Library's 2021 – 2023 Strategic Plan is now final and has been published. In that regard, the Strategic Planning Committee is now officially disbanded.

a. Presentation of 2021 – 2023 Strategic Plan

Garrett Mason, Strategic Planning and Assessment Officer, then displayed and discussed the Library's 2021 – 2023 Strategic Plan which had been included in the Board packet. He pointed out that information on the Library's Capital Projects and the Library Foundation had been incorporated into the Plan.

He also thanked Joe Backe, the Library's Communications Director, for his work on the Plan.

10. Library Foundation Update

March 2021 Library Foundation Update and Presentation of Strategic Plan

Roberta Jagers, President of the Indianapolis Public Library Foundation, shared information contained in the March 2021 Update.

Donors

The Foundation thanks 147 donors who made gifts last month. The following are the top corporate and Foundation contributors.

Christel DeHaan Family Foundation
 Indiana University School of Medicine
 Lacy Foundation
 Lilly Endowment Inc.
 Ritz Charles Inc.

Program Support

This month we are proud to provide funding for the following Library programs. All programs are system-wide unless otherwise noted.

Early Literacy Specialist
 Ready to Read
 General Digitization Programs
 McFadden Lecture
 World Language Computer Classes

Ms. Jagers then displayed and discussed the Foundation's 2021 – 2023 Strategic Plan that had been included in the packet for the Board's review. Ms. Jagers commented that the Foundation was excited to support the Library.

She thanked Rev. Robinson, Jacqueline Nytes, the Library's Chief Executive Officer, Mr. Backe and Mr. Mason for their assistance in finalizing the Plan.

Hard copies of the Plan will be made available to everyone.

11. Report Of The Chief Executive Officer

a. Confirming Resolutions:

1) Resolution Regarding Finances, Personnel and Travel (15 – 2021)

Ms. Nytes mentioned that the resolution was routine and there was no travel this month.

Dr. Murtadha made the motion, which was seconded by Mr. Biederman, to approve Resolution 15 – 2021, the Resolution Regarding Finances, Personnel and Travel.

Resolution 15 – 2021 was approved on the following roll call vote:

Mr. Biederman – Aye
Dr. Jett – Aye
Dr. Murtadha – Aye
Judge Salinas – Aye

The resolution is appended to, and made a part of, these minutes.

b. **Discussion of Potential Adoption of Virtual Meetings Language**

Ms. Nytes asked Mr. Brown to discuss the bills currently being considered in the Indiana legislature concerning virtual meetings.

Mr. Brown talked about SB 369 and HB 1437. These bills create a framework for governing bodies regarding electronic participation at board meetings. Governing bodies must establish written rules regarding attendance and record keeping for virtual meetings. These bills may limit IndyPL’s ability to host board meetings completely virtually. SB 369 passed the Senate unanimously and HB 1437 passed the House with a vote of 86-7.

UNFINISHED BUSINESS

12. None.

NEW BUSINESS

13. None.

AGENDA BUILDING

14. **Future Agenda Items** – This time was made available for discussion of items not on the Agenda which were of interest to Library Board members and the opportunity was given to suggest items that should be included on future Library Board Meeting Agendas.

Items suggested for upcoming Board Agendas are as follows:

April 2021 - None

INFORMATION

15. **Materials**

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16. Board Meeting Schedule for 2021 (Notice and Place of Meeting) and Upcoming Events/Information

- a. **Board Meetings for 2021**– *Current calendar will be updated, as necessary, and additional information highlighted.*
- b. **Library Programs/Free Upcoming Events** – All Programs and Events are canceled until further notice.

17. Notice of Special Meetings

None.

18. Notice of Next Regular Meeting

Monday, April 26, 2021, will be a virtual meeting via Zoom at 6:30 p.m. Further details will be provided at a later date.

19. Other Business

20. Adjournment

The Secretary announced that there was no further business to come before the Board.

The Chairman then declared the meeting adjourned at 7:50 p.m.

Raymond Biederman, Secretary to the Board



Indianapolis-Marion County Public Library
Report of the Treasurer for March 2021
Prepared by Accounting for the April 26, 2021 Board Meeting

5a

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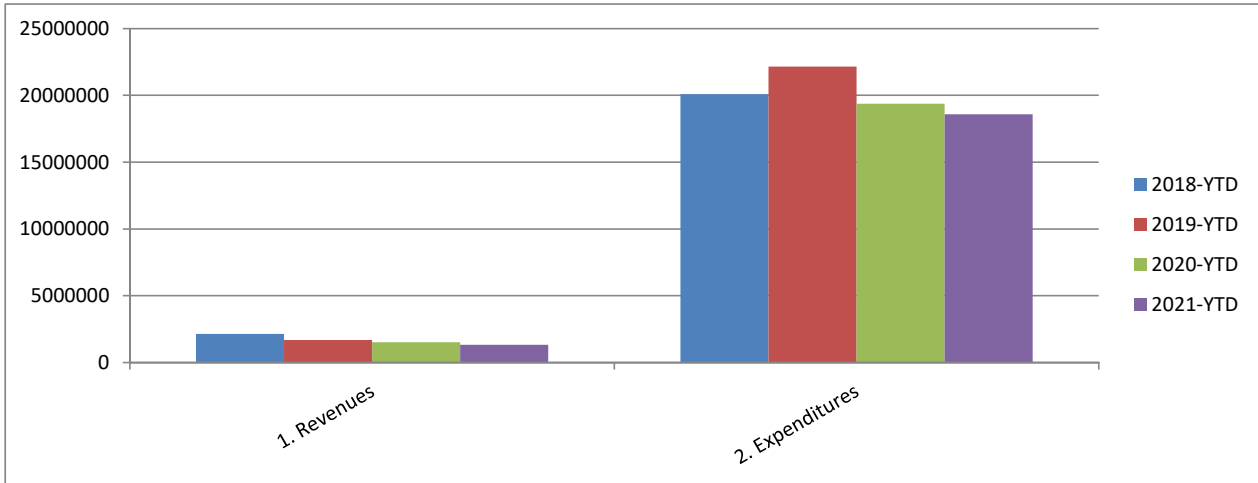
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**Indianapolis-Marion County Public Library
Operating Fund Revenues and Expenditures
Month Ended March 31, 2021**

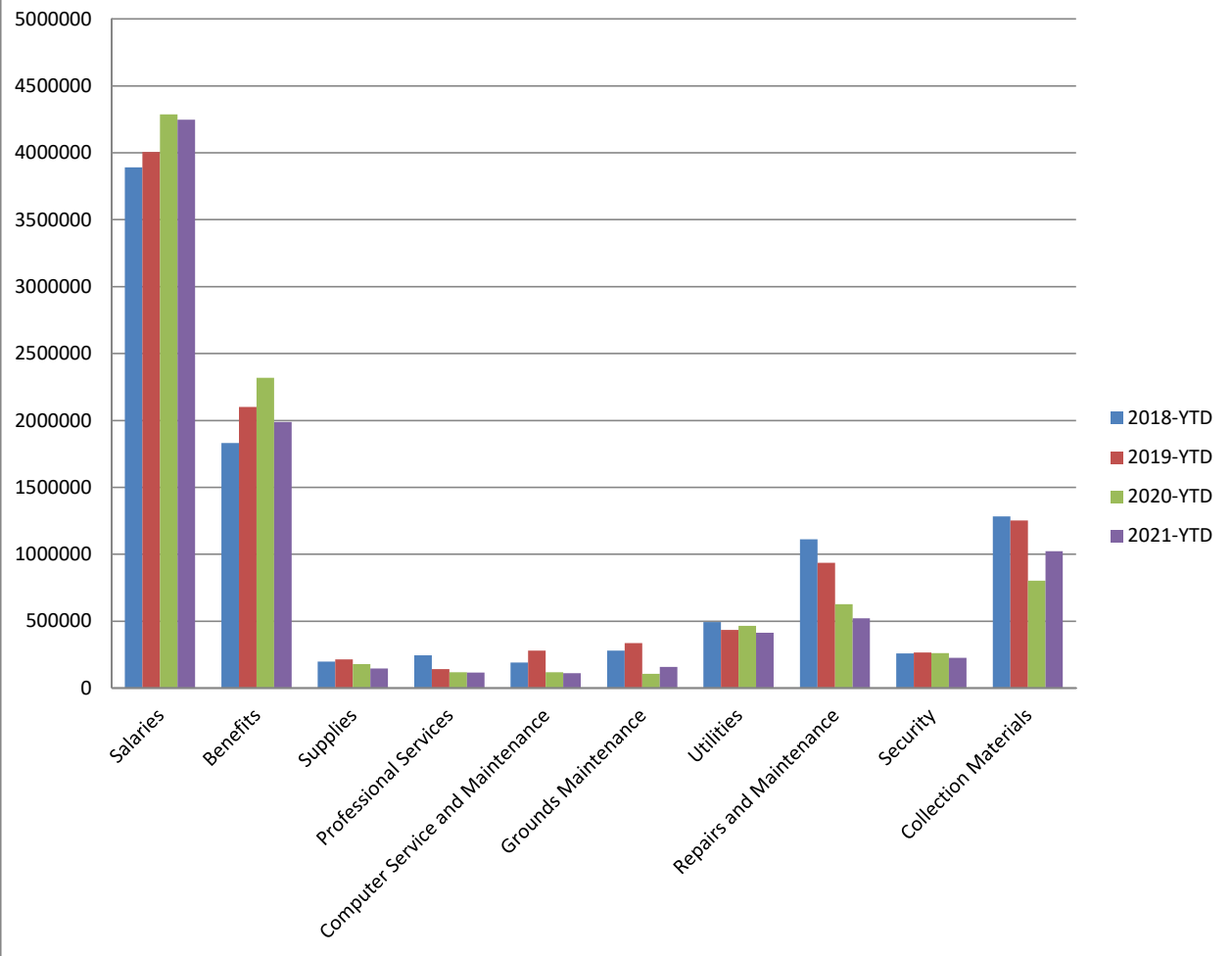
Revenue		Annual			% Budget Received
		2021 Revised Budget	Actual MTD 3/31/2021	Actual YTD 3/31/2021	
Property Taxes	31	36,247,481	-	-	0%
Intergovernmental	33	7,436,719	378,025	1,135,789	15%
Fines & Fees	35	165,918	11,096	22,762	14%
Charges for Services	34	555,491	37,997	89,740	16%
Miscellaneous	36	882,878	6,189	97,065	11%
Total		<u>45,288,487</u>	<u>433,308</u>	<u>1,345,356</u>	3%

Expenditures		Annual			% Budget Spent
		2021 Revised Budget	Actual MTD 3/31/2021	Actual YTD 3/31/2021	
Personal Services & Benefits	41	29,499,876	1,985,043	6,236,192	21%
Supplies	42	1,688,024	51,912	145,954	9%
Other Services and Charges	43	17,281,158	1,071,506	2,822,704	16%
Capital Outlay	44	3,551,122	105,787	181,710	5%
Total		<u>52,020,180</u>	<u>3,214,249</u>	<u>9,386,561</u>	18%

**Indianapolis-Marion County Public Library
Chart Overview
Month Ended March 31, 2021**



Major Expenditures



Indianapolis-Marion County Public Library
Fund 101- Operating Fund - Detailed Income Statement
Month Ended March 31, 2021

	Original Budget	Revised Budget	MTD	YTD	P.O.	Available Budget
REVENUE						
TAXES						
311000 PROPERTY TAX	45,409,231	45,409,231	-	-	-	45,409,231
311300 PROPERTY TAX CAPS	(9,161,750)	(9,161,750)	-	-	-	(9,161,750)
TAXES Total	36,247,481	36,247,481	-	-	-	36,247,481
INTERGOVERNMENTAL						
332200 E-RATE REVENUE	395,000	395,000	14,414	44,957	-	350,043
335100 FINANCIAL INSTITUTION TAX REV	298,260	298,260	-	-	-	298,260
335200 LICENSE EXCISE TAX REVENUE	2,585,701	2,585,701	-	-	-	2,585,701
335400 LOCAL OPTION INCOME TAX	3,854,584	3,854,584	321,215	963,646	-	2,890,938
335500 COUNTY OPTION INCOME TAX	-	-	42,395	127,186	-	(127,186)
335700 COMMERCIAL VEHICLE TAX REVENUE	273,734	273,734	-	-	-	273,734
339000 IN LIEU OF PROP. TAX	29,440	29,440	-	-	-	29,440
INTERGOVERNMENTAL Total	7,436,719	7,436,719	378,025	1,135,789	-	6,300,930
CHARGES FOR SERVICES						
347601 PUBLIC PRINTING REVENUE	303,631	303,631	26,898	63,589	-	240,042
347602 FAX TRANSMISSION REVENUE	62,553	62,553	10,922	25,721	-	36,832
347603 PROCTORING EXAMS	3,469	3,469	4	29	-	3,440
347604 PLAC CARD DISTRIBUTION REVENUE	55,000	55,000	-	-	-	55,000
347605 USAGE FEE REVENUE	2,520	2,520	20	60	-	2,460
347606 SET-UP & SERVICE - TAXABLE	17,888	17,888	-	-	-	17,888
347607 SET-UP & SERVICE - NON-TAXABLE	14,420	14,420	-	-	-	14,420
347608 SECURITY SERVICES REVENUE	19,784	19,784	-	(200)	-	19,984
347620 CAFE REVENUE	10,000	10,000	153	542	-	9,458
347621 CATERING REVENUE	66,226	66,226	-	-	-	66,226
CHARGES FOR SERVICES Total	555,491	555,491	37,997	89,740	-	465,751
FINES						
351200 FINES	153,000	153,000	10,485	21,442	-	131,558
351201 OTHER CARD REVENUE	1,163	1,163	65	130	-	1,033
351202 HEADSET REVENUE	5,708	5,708	141	346	-	5,362
351203 USB REVENUE	4,479	4,479	336	752	-	3,727
351204 LIBRARY TOTES	1,568	1,568	69	92	-	1,476
FINES Total	165,918	165,918	11,096	22,762	-	143,156
MISCELLANEOUS						
360000 MISCELLANEOUS REVENUE	2,500	2,500	123	202	-	2,298
361000 INTEREST INCOME	90,000	90,000	3,412	10,443	-	79,557
362000 FACILITY RENTAL REV - TAXABLE	128,422	128,422	4,395	13,024	-	115,398
362001 FACILITY RENTAL REV - NONTAX	36,539	36,539	(1,925)	(3,500)	-	40,039
362002 EQUIPMENT RENTAL REV - TAXABLE	18,064	18,064	-	200	-	17,864
362003 EQUIPMENT RENTAL REV - NONTAX	2,353	2,353	-	-	-	2,353
367004 OTHER GRANTS	225,000	225,000	-	-	-	225,000
MISCELLANEOUS Total	502,878	502,878	6,004	20,370	-	482,508
OTHER FINANCING SRCS						
396000 REFUNDS	5,000	5,000	-	-	-	5,000
399000 REIMBURSEMENT FOR SERVICES	175,000	175,000	185	76,696	-	98,304
399001 INSURANCE REIMBURSEMENTS	200,000	200,000	-	-	-	200,000
OTHER FINANCING SRCS Total	380,000	380,000	185	76,696	-	303,304
REVENUE Total	45,288,487	45,288,487	433,308	1,345,356	-	43,943,131
EXPENSE						

	Original Budget	Revised Budget	MTD	YTD	P.O.	Available Budget
PERSONAL SERVICES						
411000 SALARIES APPOINTED STAFF	18,522,517	18,581,795	1,325,513	4,028,961	-	14,552,834
412000 SALARIES HOURLY STAFF	1,805,589	1,784,497	73,365	219,370	-	1,565,126
413000 WELLNESS	45,000	45,000	891	2,368	7,153	35,479
413001 LONG TERM DISABILITY INSURANCE	44,957	44,957	4,573	13,268	-	31,689
413002 EMPLOYEE ASSISTANCE PROGRAM	23,970	23,970	1,600	4,800	14,400	4,770
413003 TUITION ASSISTANCE	30,000	30,000	-	6,449	-	23,551
413100 FICA AND MEDICARE	1,555,100	1,558,021	101,696	308,941	-	1,249,080
413300 PERF/INPRS	2,630,197	2,630,197	186,148	560,384	-	2,069,813
413400 UNEMPLOYMENT COMPENSATION	20,000	23,463	-	7,859	7,002	8,601
413500 MEDICAL & DENTAL INSURANCE	4,737,323	4,738,247	288,168	1,074,554	37,504	3,626,190
413600 GROUP LIFE INSURANCE	39,729	39,729	3,090	9,239	-	30,490
PERSONAL SERVICES Total	29,454,382	29,499,876	1,985,043	6,236,192	66,059	23,197,625
SUPPLIES						
421500 OFFICE SUPPLIES - FAC/PURCH	710,120	766,078	25,385	48,183	47,333	670,562
421600 LIBRARY SUPPLIES	106,000	118,910	1,884	5,328	13,474	100,108
421700 DEPARTMENT OFFICE SUPPLIES	320,020	324,761	18,289	68,986	13,062	242,713
422210 GASOLINE	44,880	46,197	897	2,214	22,603	21,380
422250 UNIFORMS	8,160	12,360	1,831	1,831	3,110	7,420
422310 CLEANING & SANITATION	169,950	179,358	3,627	19,411	12,730	147,217
429001 NON CAPITAL FURNITURE & EQUIP	240,360	240,360	-	-	10,539	229,821
SUPPLIES Total	1,599,490	1,688,024	51,912	145,954	122,851	1,419,220
OTHER SERVICES AND CHARGES						
431100 LEGAL SERVICES	219,000	279,000	-	39,250	27,600	212,150
431500 CONSULTING SERVICES	278,320	480,732	24,361	76,806	179,792	224,134
432100 FREIGHT & EXPRESS	7,070	7,674	413	872	3,232	3,570
432200 POSTAGE	65,265	73,448	6,258	8,266	1,925	63,257
432300 TRAVEL	33,280	33,280	12	312	-	32,968
432400 DATA COMMUNICATIONS	278,400	278,400	21,670	74,076	-	204,324
432401 CELLULAR PHONE	10,890	10,890	872	2,577	-	8,313
432500 CONFERENCES	132,000	135,900	-	1,824	2,500	131,576
432501 IN HOUSE CONFERENCE	78,000	78,000	3,665	4,365	20,207	53,428
433100 OUTSIDE PRINTING	154,000	161,698	2,740	9,992	11,576	140,130
433200 PUBLICATION OF LEGAL NOTICES	1,810	1,810	-	-	-	1,810
434100 WORKER'S COMPENSATION	172,612	172,612	-	24,159	19,661	128,793
434200 PACKAGE	268,854	268,854	-	39,849	39,849	189,156
434201 EXCESS LIABILITY	11,514	11,514	-	4,019	4,019	3,476
434202 AUTOMOBILE	21,797	21,797	-	5,384	5,384	11,029
434500 OFFICIAL BONDS	1,112	1,112	-	-	-	1,112
434501 PUBLIC OFFICIALS & EE LIAB	17,798	17,798	-	9,008	-	8,790
434502 BROKERAGE FEE	20,000	20,000	-	5,000	5,000	10,000
435100 ELECTRICITY	1,236,709	1,632,157	64,723	187,765	1,302,496	141,896
435200 NATURAL GAS	167,793	219,123	18,578	50,921	110,409	57,793
435300 HEAT/STEAM	408,194	434,418	29,333	82,891	293,333	58,194
435400 WATER	87,574	113,001	4,103	12,114	93,314	7,574
435401 COOLING/CHILLED WATER	564,737	587,190	20,787	63,423	489,030	34,737
435500 STORMWATER	28,512	28,512	113	127	563	27,822
435900 SEWAGE	100,725	123,317	3,492	10,909	107,863	4,545
436100 REP & MAINT-STRUCTURE	746,361	786,406	49,856	91,146	259,444	435,816
436101 ELECTRICAL	487,437	550,371	27,681	63,585	246,043	240,744
436102 PLUMBING	102,000	103,025	919	4,952	24,668	73,405
436103 PEST SERVICES	35,700	38,646	1,384	4,330	22,616	11,700
436104 ELEVATOR SERVICES	139,740	165,931	15,605	35,244	103,429	27,258
436110 CLEANING SERVICES	1,176,936	1,256,067	85,027	250,011	805,719	200,336
436200 REP & MAINT-EQUIPMENT	221,340	227,807	5,207	8,562	105,532	113,713
436201 REP & MAINT-HEATING & AIR	476,340	521,068	32,455	58,275	189,587	273,206
436202 REP & MAINT -AUTO	64,260	67,431	633	6,245	-	61,186
436203 REP & MAINT-COMPUTERS	355,100	355,100	-	62,779	80,262	212,059
437200 EQUIPMENT RENTAL	86,908	86,908	4,699	19,246	38,577	29,084

	Original Budget	Revised Budget	MTD	YTD	P.O.	Available Budget
437300 REAL ESTATE RENTAL	343,575	343,575	24,523	61,233	8,750	273,592
439100 CLAIMS, AWARDS, INDEMNITIES	25,750	25,750	-	-	-	25,750
439600 TRASH REMOVAL	71,404	74,293	9,278	27,753	46,374	166
439601 SNOW REMOVAL	419,910	443,284	85,588	128,772	130,707	183,805
439602 LAWN & LANDSCAPING	343,082	343,082	-	1,613	-	341,470
439800 DUES & MEMBERSHIPS	58,230	58,230	125	12,925	-	45,305
439901 COMPUTER SERVICES	366,100	366,100	15,622	19,869	759	345,473
439902 PAYROLL SERVICES	140,000	140,000	6,719	28,445	-	111,556
439903 SECURITY SERVICES	1,255,543	1,329,581	104,715	225,303	182,331	921,947
439904 BANK FEES/CREDIT CARD FEES	66,950	66,950	6,456	17,116	-	49,834
439905 OTHER CONTRACTUAL SERVICES	679,376	756,946	65,312	106,744	350,764	299,438
439906 RECRUITMENT EXPENSES	29,000	29,000	785	1,370	-	27,630
439907 EVENTS & PR	54,200	99,180	6,360	24,116	24,055	51,009
439910 PROGRAMMING	77,500	79,447	950	2,700	2,447	74,300
439911 PROGRAMMING-JUV.	150,000	151,963	2,325	5,642	5,142	141,178
439912 PROGRAMMING ADULT - CENTRAL	25,000	25,000	-	-	-	25,000
439913 PROGRAMMING EXHIBITS - CENTRAL	5,000	5,000	-	-	-	5,000
439930 MATERIALS CONTRACTUAL	3,100,000	3,592,780	318,159	840,817	492,780	2,259,183
451100 AUDIT FEES	15,000	30,000	-	-	15,000	15,000
452002 TRANSFERS IN/OUT	-	-	-	-	-	-
OTHER SERVICES AND CHARGES TOTAL	15,483,708	17,311,158	1,071,506	2,822,704	5,852,738	8,635,716
CAPITAL						
443500 BUILDING	-	9,481	-	-	3,049	6,432
445100 CAPITAL - FURNITURE	-	-	-	-	8,113	(8,113)
445200 VEHICLES	-	42,257	-	-	42,257	-
445301 COMPUTER EQUIPMENT	270,500	270,500	-	-	230,412	40,088
449000 BOOKS & MATERIALS	3,160,296	3,228,883	105,787	181,710	68,587	2,978,586
CAPITAL Total	3,430,796	3,551,122	105,787	181,710	352,419	3,016,992
EXPENSE Total	49,968,376	52,050,180	3,214,249	9,386,561	6,394,067	36,269,553

**Indianapolis-Marion County Public Library
Cashflow Projections - Operating Fund
January 1 - December 31, 2021**

	Actual January	Actual February	Actual March	Projected April	Projected May	Projected June	Projected July	Projected August	Projected September	Projected October	Projected November	Projected December	Projected Y-T-D	Revised Budget	Variance
Beginning Balance	\$ 31,372,728	\$ 28,770,156	\$ 26,116,172	\$ 23,403,072	\$ 19,728,303	\$ 20,747,295	\$ 33,047,543	\$ 29,632,613	\$ 26,351,945	\$ 23,001,707	\$ 20,848,738	\$ 20,307,026	\$ 31,372,728	\$ 31,372,728	
Receipts:															
PROPERTY TAX	-	-	-	1,011,209	3,963,791	13,754,357	-	-	-	1,928,523	3,181,295	12,942,028	36,781,204	36,247,481	533,723
PROPERTY TAX CAPS	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
E-RATE REVENUE	16,128	14,414	14,414	13,720	13,720	185,000	14,642	14,642	14,642	14,642	14,842	14,642	345,449	395,000	(49,551)
FINANCIAL INSTITUTION TAX REV	-	-	-	-	-	166,430	-	-	-	-	-	-	166,430	332,860	298,260
LICENSE EXCISE TAX REVENUE	-	-	-	-	-	1,347,376	-	-	-	-	-	-	1,347,376	2,694,752	2,585,701
LOCAL OPTION INCOME TAX	321,215	321,215	321,215	321,215	321,215	321,215	321,215	321,215	321,215	321,215	321,215	321,215	3,854,584	3,854,584	-
COUNTY OPTION INCOME TAX	42,395	42,395	42,395	42,395	42,395	42,395	42,395	42,395	42,395	42,395	42,395	42,395	508,744	-	508,744
COMMERCIAL VEHICLE TAX REVENUE	-	-	-	-	-	144,824	-	-	-	-	-	144,824	289,648	273,734	15,914
IN LIEU OF PROP. TAX	-	-	-	-	-	13,165	-	-	-	-	-	13,768	26,933	29,440	(2,508)
COPY MACHINE REVENUE	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
PUBLIC PRINTING REVENUE	17,650	19,041	26,898	20,000	25,000	25,000	25,000	32,000	32,000	32,000	32,000	22,981	309,570	303,631	5,939
FAX TRANSMISSION REVENUE	6,914	7,884	10,922	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,639	71,360	62,553	8,807
PROCTORING EXAMS	-	25	4	100	100	400	400	400	400	400	400	669	3,298	3,469	(171)
PLAC. CARD DISTRIBUTION REVENUE	-	-	-	55,000	-	-	-	-	-	-	-	-	55,000	55,000	-
USAGE FEE REVENUE	40	-	20	-	-	-	-	500	500	500	500	520	2,580	2,520	60
SET-UP & SERVICE - TAXABLE	-	-	-	500	500	1,550	2,925	1,750	1,750	1,650	1,750	1,750	14,125	17,888	(3,763)
SET-UP & SERVICE - NON-TAXABLE	-	-	-	500	500	500	1,000	500	500	600	250	-	3,850	14,420	(10,570)
SECURITY SERVICES REVENUE	-	(200)	-	500	750	750	1,380	780	1,110	660	270	120	6,120	19,784	(13,664)
EVENT SECURITY	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
PARKING REVENUE	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
CAFE REVENUE	235	154	153	-	-	-	-	-	1,109	231	283	201	2,366	10,000	(7,634)
CATERING REVENUE	-	-	70	-	-	-	-	2,985	4,039	3,638	-	4,630	15,362	66,226	(50,864)
FINES	5,300	5,657	10,485	10,000	10,000	10,000	10,000	10,000	10,000	10,000	10,000	10,000	111,442	153,000	(41,558)
OTHER CARD REVENUE	65	-	65	-	-	65	65	195	195	195	-	-	715	1,163	(448)
HEADSET REVENUE	99	107	141	-	-	50	250	230	300	230	230	230	1,866	5,708	(3,842)
USB REVENUE	229	187	336	300	300	300	300	300	300	300	300	300	3,452	4,479	(1,027)
LIBRARY TOTES	2	21	69	20	20	20	20	70	70	70	70	70	522	1,568	(1,046)
MISCELLANEOUS REVENUE	20	59	123	200	200	200	200	200	200	200	200	200	2,002	2,500	(498)
REVENUE ADJUSTMENT	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
INTEREST INCOME	3,797	3,235	3,412	3,000	3,000	3,000	3,000	3,000	3,000	3,000	3,000	3,000	37,443	90,000	(52,557)
FACILITY RIL REV - TAXABLE	1,119	7,510	4,395	-	-	6,000	6,000	16,000	12,000	14,000	9,500	5,800	82,324	128,422	(46,098)
FACILITY RENTAL REV - NONTAX	-	(1,575)	(1,925)	-	-	540	540	540	2,510	2,725	5,510	2,055	10,920	36,539	(25,619)
EQUIPMENT RENTAL REV - TAXABLE	200	-	-	-	-	-	-	1,900	2,150	3,185	1,900	1,110	10,445	18,064	(7,619)
EQUIPMENT RENTAL REV - NONTAX	-	-	-	-	-	-	-	400	450	500	-	300	1,650	2,353	(703)
FOUNDATION CONTRIBUTION	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
OTHER GRANTS	-	-	-	-	-	-	-	225,000	-	-	-	-	225,000	225,000	-
TRANSFER IN	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
SALE OF SURPLUS PROPERTY	-	-	-	-	-	-	45,780	-	-	2,075	3,850	-	51,705	-	51,705
REFUNDS	-	-	-	420	420	420	420	420	420	420	800	420	4,160	5,000	(840)
REIMBURSEMENT FOR SERVICES	71,621	4,890	185	-	-	10,000	-	-	15,000	71,000	2,000	2,000	176,696	175,000	1,696
INSURANCE REIMBURSEMENTS	-	-	-	24,052	-	-	-	-	-	-	-	-	24,052	200,000	(175,948)
Total Receipts	487,030	425,019	433,308	1,508,201	4,386,912	16,038,557	480,533	680,293	470,756	2,459,356	3,637,181	15,055,054	46,062,198	45,288,487	773,711
Expenditures:															
PERSONAL SERVICES & BENEFITS	2,010,731	2,240,418	1,985,043	3,091,950	2,223,885	2,223,885	2,223,885	2,220,735	2,220,735	3,088,800	2,220,735	2,223,235	27,974,037	29,454,382	1,480,345
SUPPLIES	45,318	48,724	51,912	144,084	139,114	139,114	139,114	139,114	139,114	139,114	139,114	148,121	1,411,957	1,599,490	187,533
OTHER SERVICES AND CHARGES	958,955	792,243	1,071,506	1,631,149	991,623	1,314,062	1,171,044	1,089,804	1,144,751	1,257,211	1,326,353	1,812,948	14,561,649	15,483,708	922,059
LIBRARY MATERIALS CAPITAL OUTLAY	74,598	1,325	105,787	315,787	13,298	61,248	361,420	511,307	316,394	127,200	492,691	1,049,741	3,430,796	3,430,796	-
Total Expenditures	3,089,602	3,082,709	3,214,249	5,182,970	3,367,920	3,738,309	3,895,463	3,960,960	3,820,994	4,612,325	4,178,893	5,234,045	47,378,440	49,968,376	2,589,937
Change in Payables/Petty Cash/Correction*	-	3,707	67,842	-	-	-	-	-	-	-	-	-	71,548	-	-
Transfer Out	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Ending Balance	\$ 28,770,156	\$ 26,116,172	\$ 23,403,072	\$ 19,728,303	\$ 20,747,295	\$ 33,047,543	\$ 29,632,613	\$ 26,351,945	\$ 23,001,707	\$ 20,848,738	\$ 20,307,026	\$ 30,128,034	\$ 30,128,034	\$ 26,692,839	

**Indianapolis-Marion County Public Library
Receipts & Disbursements
Month Ended March 31, 2021**

FUND	CASH AND	RECEIPTS	DISBURSEMENTS	CASH AND
	INVESTMENTS			INVESTMENTS
	2/28/2021			3/31/2021
101 Total Operating	26,116,172	433,308	3,146,408	23,403,072
104 Total Fines	71	50,264	50,210	125
226 Total Parking Garage	746,770	8,616	6,024	749,361
230 Total Grant	478,344	93,002	15,502	555,843
245 Total Rainy Day	6,484,992	423	6,740	6,478,675
270 Total Shared System	182,829	16,468	5,868	193,429
276 Total Cares Grant Fund	-	27,686	-	27,686
301 Total BIRF 1	2,154,971	319	-	2,155,290
321 Total BIRF 2	325,985	-	-	325,985
471 Total Library Improvement Reserve Fund	2,427,689	187	1,275	2,426,601
472 Total Construction	-	-	-	-
474 Total 2014 Multi-Branch Fac Improv	-	-	-	-
475 Total 2015 Bond RFID Books & Materials	155	-	-	155
476 Total 2016 Bond - Michigan Rd	3,986	-	-	3,986
477 Total 2017A Bond - Brightwood	26,801	-	113	26,689
478 Total 2017B Bond - Eagle	546,202	-	22,637	523,565
479 Total 2018A Bond - AHS/ILS/Fac Improvmts	1,588,211	-	28,778	1,559,433
480 Total 2018 BBond - West Perry Branch	3,830,468	-	820,649	3,009,819
481 Total 2019 Bond - LAW WAY Renovation	123,573	-	106,954	16,619
482 Total 2020 Bond - Fac Renov Equip Acq	5,206,656	-	225,069	4,981,588
800 Total Gift	1,460,433	181,597	16,858	1,625,172
806 Total Payroll Liabilities (1)	65,778	102,371	107,548	60,601
812 Total Foundation Agency Fund	1,173	344	-	1,518
813 Total Staff Association Agency Fund	31	-	-	31
814 Total Sales Tax Agency Fund	548	346	548	346
815 Total PLAC Card Revenue Agency Fund	6,715	975	-	7,690
Grand Total	51,778,554	915,906	4,561,180	48,133,280

Indianapolis Marion County Public Library
Status of the Treasury
Investment Report
Month Ended March 31, 2021

Chase Savings Account

	Balance March 31, 2021	Interest Earned March 31, 2021
Operating Fund	\$ 2,002,823	\$ 17
Grant Fund	\$ 193,395	\$ -
Parking Garage	\$ 409,238	\$ 3
Bond & Interest Redemption Fd	\$ -	\$ -
Bond & Interest Redemption Fd 2	\$ 13,386	\$ -
Rainy Day Fund	\$ 404,757	\$ 3
Gift Fund	\$ 74	\$ 2
Total Chase Savings Account	\$ 3,023,672	\$ 25

The average savings account rate for March was 0.01%

Previous Month's Chase Savings Account Activity

	Balance February 28, 2021	Interest Earned February 28, 2021
Operating Fund	\$ 2,002,806	\$ 136
Grant Fund	\$ 193,395	\$ -
Parking Garage	\$ 409,235	\$ 9
Bond & Interest Redemption Fd	\$ -	\$ -
Bond & Interest Redemption Fd 2	\$ 13,386	\$ -
Rainy Day Fund	\$ 404,754	\$ 9
Gift Fund	\$ 72	\$ 4
Total Chase Savings Account	\$ 3,023,646	\$ 160

The average savings account rate for February was 0.03%

Fifth Third Bank Investment Account

	Balance March 31, 2021	Interest Earned March 31, 2021
Library Improvement Reserve Fd	\$ 2,229,436	\$ 187
Rainy Day Fund	\$ 4,459,463	\$ 374
Total Fifth Third Bank	\$ 6,688,899	\$ 561

The average investment account rate for March was 0.06%

Previous Month's Fifth Third Bank Investment Account

	Balance February 28, 2021	Interest Earned February 28, 2021
Library Improvement Reserve Fd	\$ 2,229,249	\$ 144
Rainy Day Fund	\$ 4,459,089	\$ 288
Total Fifth Third Bank	\$ 6,688,338	\$ 433

The average investment account rate for February was 0.08%

Hoosier Fund Account Income

	Balance March 31, 2021	Interest Earned March 31, 2021
Operating Fund	\$ 8,665,397	\$ 2,994
Rainy Day Fund	\$ 179,546	\$ 46
2017A Brightwood Project Fund	\$ -	\$ -
2018B West Perry Project Fund	\$ 3,062,846	\$ -
2018A Multi-Project Fund	\$ 1,251,796	\$ -
Bond & Interest Redemption Fd	\$ 26,239	\$ 319
2019 Lawrence/Wayne Project Fund	\$ -	\$ -
Total Hoosier Fund Account	\$ 13,185,824	\$ 3,359

The average Hoosier Fund account rate for March was 0.30%

Previous Month's Hoosier Fund Account Income

	Balance February 28, 2021	Interest Earned February 28, 2021
Operating Fund	\$ 8,662,403	\$ 2,704
Rainy Day Fund	\$ 179,500	\$ 41
2017A Brightwood Project Fund	\$ -	\$ -
2018B West Perry Project Fund	\$ 3,062,846	\$ -
2018A Multi-Project Fund	\$ 1,251,796	\$ -
Bond & Interest Redemption Fd	\$ 25,920	\$ 288
2019 Lawrence/Wayne Project Fund	\$ -	\$ -
Total Hoosier Fund Account	\$ 13,182,465	\$ 3,033

The average Hoosier Fund account rate for February was 0.30%

TrustIndiana

	Balance March 31, 2021	Interest Earned March 31, 2021
Operating Fund	\$ 6,425,690	\$ 394
2015 RFID Project Fund	\$ -	\$ -
2017A Brightwood Project Fund	\$ -	\$ -
2017B Eagle Project Fund	\$ 370,223	\$ -
2018B West Perry Project Fund	\$ -	\$ -
Bond & Interest Redemption Fd 2	\$ 90,897	\$ -
Bond & Interest Redemption Fd	\$ 450,251	\$ -
Total TrustIndiana Account	\$ 7,337,061	\$ 394

The average TrustIndiana account rate for March was 0.06%

Previous Month's TrustIndiana

	Balance February 28, 2021	Interest Earned February 28, 2021
Operating Fund	\$ 6,425,296	\$ 386
2015 RFID Project Fund	\$ -	\$ -
2017A Brightwood Project Fund	\$ -	\$ -
2017B Eagle Project Fund	\$ 370,223	\$ -
2018B West Perry Project Fund	\$ -	\$ -
Bond & Interest Redemption Fd 2	\$ 90,897	\$ -
Bond & Interest Redemption Fd	\$ 450,251	\$ -
Total TrustIndiana Account	\$ 7,336,667	\$ 386

The average TrustIndiana account rate for February was 0.07%

U. S. Bank

	Balance March 31, 2021	Interest Earned March 31, 2021
Operating Fund	\$ 1,053,328	\$ 6
Total U. S. Bank	\$ 1,053,328	\$ 6

The average U. S. Bank account rate for March was 0.01%

Previous Month's U.S. Bank

	Balance February 28, 2021	Interest Earned February 28, 2021
Operating Fund	\$ 1,053,322	\$ 9
Total U. S. Bank	\$ 1,053,322	\$ 9

The average U. S. Bank account rate for February was 0.01%

Indianapolis-Marion County Public Library
Fund 301 and 321 - Bond and Interest Funds - Detailed Income Statement
Month Ended March 31, 2021

	ORIGINAL BUDGET	REVISED BUDG.	MTD	YTD	P.O.	AVAILABLE BUDG.
REVENUES						
Property Taxes						
311000 PROPERTY TAX	14,136,876	14,136,876	-	-	-	14,136,876
Property Taxes Total	14,136,876	14,136,876	-	-	-	14,136,876
Intergovernmental						
335100 FINANCIAL INSTITUTION T	97,302	97,302	-	-	-	97,302
335200 LICENSE EXCISE TAX REVE	810,160	810,160	-	-	-	810,160
335700 COMMERCIAL VEHICLE TAX	89,302	89,302	-	-	-	89,302
339000 IN LIEU OF PROP. TAX	8,521	8,521	-	-	-	8,521
Intergovernmental Total	1,005,285	1,005,285	-	-	-	1,005,285
Miscellaneous						
361000 INTEREST INCOME	-	-	319	926	-	(926)
Miscellaneous Total	-	-	319	926	-	(926)
REVENUES Total	15,142,161	15,142,161	319	926	-	15,141,235
EXPENSES						
Other Services and Charges						
439904 BANK FEES/CREDIT CARD F	14,750	14,750	-	1,500	-	13,250
438100 PRINCIPAL	15,385,000	15,385,000	-	1,700,000	-	13,685,000
438200 INTEREST	1,467,665	1,467,665	-	141,337	-	1,326,328
Other Services and Charges Total	16,867,415	16,867,415	-	1,842,837	-	15,024,578
EXPENSES Total	16,867,415	16,867,415	-	1,842,837	-	15,024,578

Indianapolis-Marion County Public Library
Fund 245 - Rainy Day Fund - Detailed Income Statement
Month Ended March 31, 2021

	Original Budget	Revised Budget	MTD	YTD	P.O.	Available Budget
REVENUE						
MISCELLANEOUS						
361000 INTEREST INCOME	30,000	30,000	423	1,339	-	28,661
MISCELLANEOUS Total	30,000	30,000	423	1,339	-	28,661
REVENUE Total	30,000	30,000	423	1,339	-	28,661
EXPENSE						
OTHER SERVICES AND CHARGES						
431100 LEGAL SERVICES	100,000	100,000	-	13,511	-	86,489
431200 ENGINEERING & ARCHITECTURAL	400,000	404,200	2,700	3,200	48,205	352,795
431500 CONSULTING SERVICES	-	8,400	4,040	8,240	86,320	(86,160)
OTHER SERVICES AND CHARGES TOTAL	500,000	512,600	6,740	24,951	134,525	353,124
CAPITAL						
441000 LAND	1,000,000	1,000,000	-	-	-	1,000,000
443500 BUILDING	1,500,000	1,500,000	-	-	-	1,500,000
CAPITAL Total	2,500,000	2,500,000	-	-	-	2,500,000
EXPENSE Total	3,000,000	3,012,600	6,740	24,951	134,525	2,853,124

Indianapolis-Marion County Public Library
Fund 471 - Library Improvement Reserve Fund - Detailed Income Statement
Month Ended March 31, 2021

	Original Budget	Revised Budget	MTD	YTD	P.O.	Available Budget
REVENUE						
MISCELLANEOUS						
361000 INTEREST INCOME	20,000	20,000	187	592	-	19,408
MISCELLANEOUS Total	20,000	20,000	187	592	-	19,408
REVENUE Total	20,000	20,000	187	592	-	19,408
EXPENSE						
OTHER SERVICES AND CHARGES						
436100 REP & MAINT-STRUCTURE	-	28,441	-	32,701	-	(4,260)
OTHER SERVICES AND CHARGES TOTAL	-	28,441	-	32,701	-	(4,260)
CAPITAL						
444501 COMPUTER SOFTWARE	-	133,362	1,275	2,550	130,812	-
CAPITAL Total	-	133,362	1,275	2,550	130,812	-
EXPENSE Total	-	161,803	1,275	35,251	130,812	(4,260)

Indianapolis-Marion County Public Library
Fund 226 - Parking Garage - Detailed Income Statement
Month Ended March 31, 2021

	Original Budget	Revised Budget	MTD	YTD	P.O.	Available Budget
REVENUE						
CHARGES FOR SERVICES						
347610 PARKING REVENUE	120,000	120,000	8,612	16,528	-	103,472
347611 EVENTS PARKING	8,000	8,000	-	-	-	8,000
CHARGES FOR SERVICES Total	128,000	128,000	8,612	16,528	-	111,472
MISCELLANEOUS						
361000 INTEREST INCOME	1,000	1,000	3	23	-	977
MISCELLANEOUS Total	1,000	1,000	3	23	-	977
REVENUE Total	129,000	129,000	8,616	16,551	-	112,449
EXPENSE						
SUPPLIES						
421200 PRINTER SUPPLIES	2,000	2,000	-	-	-	2,000
421500 OFFICE SUPPLIES - FAC/PURCH	6,000	6,000	118	164	-	5,836
422310 CLEANING & SANITATION	100	100	-	-	-	100
SUPPLIES Total	8,100	8,100	118	164	-	7,936
OTHER SERVICES AND CHARGES						
431100 LEGAL SERVICES	5,000	5,000	-	-	-	5,000
431501 PARKING GARAGE CONTRACTUAL	12,000	12,000	1,000	2,000	-	10,000
432200 POSTAGE	100	100	-	-	-	100
432400 DATA COMMUNICATIONS	6,000	6,000	529	928	-	5,072
434201 EXCESS LIABILITY	7,000	7,000	389	794	-	6,206
436100 REP & MAINT-STRUCTURE	15,000	15,000	-	3,600	-	11,400
436110 CLEANING SERVICES	8,000	8,000	-	-	-	8,000
436200 REP & MAINT-EQUIPMENT	8,000	8,000	-	49	-	7,951
436201 REP & MAINT-HEATING & AIR	123,062	146,124	-	-	23,062	123,062
439904 BANK FEES/CREDIT CARD FEES	7,000	7,000	59	204	-	6,796
439905 OTHER CONTRACTUAL SERVICES	52,000	52,000	3,930	7,608	-	44,392
OTHER SERVICES AND CHARGES TOTAL	243,162	266,224	5,907	15,182	23,062	227,980
CAPITAL						
445300 CAPITAL - EQUIPMENT	184,446	322,781	-	-	138,335	184,446
CAPITAL Total	184,446	322,781	-	-	138,335	184,446
EXPENSE Total	435,708	597,105	6,024	15,346	161,397	420,362

Indianapolis-Marion County Public Library
Fund 270 - Shared System - Detailed Income Statement
Month Ended March 31, 2021

	Original Budget	Revised Budget	MTD	YTD	P.O.	Available Budget
REVENUE						
CHARGES FOR SERVICES						
347640 SHARED SYSTEM REVENUE	-	-	16,468	23,332	-	(23,332)
CHARGES FOR SERVICES Total	-	-	16,468	23,332	-	(23,332)
REVENUE Total	-	-	16,468	23,332	-	(23,332)
EXPENSE						
PERSONAL SERVICES						
411000 SALARIES APPOINTED STAFF	62,942	62,942	4,842	14,525	-	48,417
413100 FICA AND MEDICARE	4,815	4,815	339	1,012	-	3,803
413300 PERF/INPRS	8,938	8,938	688	2,063	-	6,875
PERSONAL SERVICES Total	76,695	76,695	5,868	17,599	-	59,095
SUPPLIES						
421600 LIBRARY SUPPLIES	5,000	5,641	-	310	332	5,000
SUPPLIES Total	5,000	5,641	-	310	332	5,000
OTHER SERVICES AND CHARGES						
431500 CONSULTING SERVICES	5,000	5,000	-	-	-	5,000
432300 TRAVEL	1,500	1,500	-	-	-	1,500
432501 IN HOUSE CONFERENCE	250	250	-	-	-	250
439901 COMPUTER SERVICES	916	916	-	120	-	796
439907 EVENTS & PR	500	500	-	-	-	500
439909 REIMBURSEMENT FOR SERVICES EXP	75,000	75,000	-	-	-	75,000
439930 MATERIALS CONTRACTUAL	14,000	14,000	-	9,488	-	4,512
OTHER SERVICES AND CHARGES TOTAL	97,166	97,166	-	9,608	-	87,558
EXPENSE Total	178,861	179,502	5,868	27,517	332	151,654

Indianapolis-Marion County Public Library
Fund 800 & 230 - Gift and Grant - Detailed Income Statement
Month Ended March 31, 2021

	MTD	YTD
REVENUE		
MISCELLANEOUS		
334700 GRANTS - LSTA	-	-
334720 GRANTS - STATE	-	2,288
360000 MISCELLANEOUS REVENUE	-	-
360001 REVENUE ADJUSTMENT	-	-
361000 INTEREST INCOME	2	11
367000 FOUNDATION CONTRIBUTION	181,597	415,724
367002 FOUNDATIONS - DESIGNATED GIFTS	-	-
367004 OTHER GRANTS	93,000	122,113
396000 REFUNDS	-	-
399000 REIMBURSEMENT FOR SERVICES	-	-
MISCELLANEOUS Total	274,599	540,136

REVENUE Total	274,599	540,136
----------------------	----------------	----------------

EXPENSE		
00005012 - AQUARIUM MAINTENANCE MULTI-BRANCH	-	1,435
00015001 - CENTRAL UNRESTRICTED GIFT	-	-
00015007 - CBLC CENTER FOR BLACK LIT & CULTURE	6,917	18,460
00055001 - BRIGHTWOOD UNRESTRICTED GIFT	-	34
00075001 - EAGLE UNRESTRICTED GIFT	-	61
00135001 - LAWRENCE UNRESTRICTED GIFTS	53	103
00145001 - NORA UNRESTRICTED GIFTS	-	53
00155005 - PIKE AQUARIUM	501	711
00185001 - SPADES PRK UNRESTRICTED GIFTS	-	-
00195001 - WAYNE UNRESTRICTED GIFTS	-	37
00215001 - FRANKLIN RD UNRESTRICTED GIFTS	-	-
00405001 - CEO UNRESTRICTED GIFTS	500	500
00405010 - DIGITAL ENCYCLOPEDIA OF INDPLS DEOI	-	152,920
00425002 - LIBRARY MATERIALS MEMORIAL FUND	(1,798)	(1,798)
00425003 - LIBRARY MATERIALS ESTATE GIFTS	-	20
00425010 - LILLY CITY DIGITIZATION	4,334	6,063
00425015 - LSTA DIGITIZING LA VOZ DE INDIANA	-	-
18055010 - GROW WITH GOOGLE	4,035	12,326
18245013 - POCKET PARK STORYWALK TCM	-	-
18465011 - SCHOOL LIBRARY CARDS	-	10,901
19420515 - COMMUNITY CORE COLLECTION CMSA	217	1,150
19425022 - SIMON LOVE OF READING	-	-
20005012 - READY TO READ 2020	-	5
20005013 - SUMMER READING PROGRAM 2020	-	2,300
20005014 - CAREER CENTER 2020	185	185
20005026 - TEEN SPACES MULTI-BRANCH	-	68

Indianapolis-Marion County Public Library
Fund 800 & 230 - Gift and Grant - Detailed Income Statement
Month Ended March 31, 2021

	MTD	YTD
20005027 - ADULT BOOK DISCUSSIONS MULTI-BRANCH	-	130
20005028 - CODING & TECH FOR ADULTS MULTI BRAN	-	75
20015016 - SIMPLE AFFORDABLE PLANT BASED COOKI	-	182
20015033 - ISCR LECTURE SERIES CENTRAL	-	500
20065010 - ART FOR FAMILIES DECATUR	-	332
20065011 - STEAM PRESCHOOL STORYTIME DECATUR	-	56
20125011 - HVL DEVICE LENDING EXPANSION	3,655	10,273
20275010 - MICHIGAN ROAD BRANCH ART	-	3,000
20425010 - GENERAL DIGITIZATION 2020	-	3,751
20425011 - MARION CTY INTERNET LIBRARY 20-21	500	500
20425015 - ANTI-RACISM BOOKS	3,571	3,571
20425017 - AXIS 360 HIGH SCHOOL EBOOKS	560	49,727
20455023 - 100 BOOKS BEFORE GRADUATION	2,542	2,542
20455024 - CIVIC SWITCHBOARD	-	7,450
20455028 - TEEN COMMUNITY BOOK CLUBS	-	2,650
20455030 - FOLKLORIC DANCE DEMOS	-	500
20465011 - BRANDED GIVEAWAYS	-	-
21005013 - SUMMER READING PROGRAM 2021	265	265
21005036 - PRESCHOOL PACKAGED PROGRAMS	1,050	1,982
21005037 - CONCERT SERIES	2,400	2,400
21015011 - NONPROFIT WORKSHOPS AT CENTRAL	375	375
21015016 - SIMPLE AND AFFORDABLE PLANT BASED C	182	182
21085018 - ZINE COLLECTION	826	826
21085022 - GRAB AND GO CRAFTS E38	175	175
21135010 - ADULT BOOK DISCUSSIONS - LAW	-	135
21135011 - CULTURE HISTORY AND SOCIETY LAW	50	50
21455010 - MEET THE ARTIST XXXIII 2021 ALL STA	1,672	15,480
21455014 - CAREER CENTER	1,085	1,085
21455018 - FIT LIT BOOK DISCUSSION AND LECTURE	200	200
21455034 - INTERNATIONAL FESTIVALS AND CELEBRA	-	796
EXPENSE Total	34,050	314,721

**Indianapolis-Marion County Public Library
Summary of Construction Fund Cash Balances
Month Ended March 31, 2021**

Construction Fund Cash Balances - Does Not Include Retainage Withheld

Fund 475 - Restricted - RFID Project	155.33
Fund 476 - Restricted - Michigan Road Project	3,986.47
Fund 477 - Restricted - Brightwood Project	26,688.93
Fund 478 - Restricted - Eagle Project	523,565.23
Fund 479 - Restricted - Multiple Projects	1,555,164.26
Fund 480 - Restricted - West Perry Project	2,399,550.66
Fund 481 - Restricted - Lawrence/ Wayne Projects	16,618.84
Fund 482 - Restricted - Multiple Projects II	4,981,587.70
Total Construction Fund Cash Balances	<u>9,507,317.42</u>

Construction Fund Classification Breakdown

Fund 475 - Restricted - RFID Project	155.33
Fund 476 - Restricted - Michigan Road Project	3,986.47
Fund 477 - Restricted - Brightwood Project	26,688.93
Fund 478 - Restricted - Eagle Project	523,565.23
Fund 479 - Restricted - Multiple Projects	1,555,164.26
Fund 480 - Restricted - West Perry Project	2,399,550.66
Fund 481 - Restricted - Lawrence/ Wayne Projects	16,618.84
Fund 482 - Restricted - Multiple Projects II	4,981,587.70
Total Construction Fund Breakdown	<u>9,507,317.42</u>

Summary of Classifications

Total Restricted	9,507,317.42
Total Assigned	0.00
Total of All Classifications	<u>9,507,317.42</u>

Summary of Project Activity

<u>PROJECT</u>	* ADJUSTED ORIGINAL BUDGET	CURRENT MONTH	CURRENT YEAR	PROJECT TO DATE	OPEN P.O.	UNEXPENDED
* Fund 475 - Restricted - RFID Project	2,000,000.00	0.00	0.00	1,999,844.67	0.00	155.33
* Fund 476 - Restricted - Michigan Road Project	7,719,554.17	0.00	2,834.50	7,715,567.70	0.00	3,986.47
* Fund 477 - Restricted - Brightwood Project	6,100,000.00	112.50	11,083.50	6,073,311.07	14,001.96	12,686.97
* Fund 478 - Restricted - Eagle Project	7,800,000.00	0.00	135.00	7,276,434.77	14,600.00	508,965.23
* Fund 479 - Restricted - Multiple Projects	5,000,000.00	20,204.91	72,580.04	3,444,835.74	231,827.06	1,323,337.20
* Fund 480 - Restricted - West Perry Project	9,600,000.00	909,309.09	2,376,921.34	7,200,449.34	2,131,584.25	267,966.41
* Fund 481 - Restricted - Lawrence/ Wayne Projects	3,183,628.84	8,410.68	36,337.06	3,167,010.00	6,245.08	10,373.76
* Fund 482 - Restricted - Multiple Projects II	5,349,512.62	225,068.56	258,866.87	367,924.92	602,085.91	4,379,501.79
Total Expenditures	<u>46,752,695.63</u>	<u>1,163,105.74</u>	<u>2,758,758.31</u>	<u>37,245,378.21</u>	<u>3,000,344.26</u>	<u>6,506,973.16</u>

	ADJUSTED ORIGINAL BUDGET	CURRENT MONTH	CURRENT YEAR	PROJECT TO DATE	BUDGET BALANCE
Appropriated Interest Earnings - Fund 476	154,554.17	0.00	0.00	154,554.17	0.00
Appropriated Interest Earnings - Fund 477	155,000.00	0.00	0.00	155,000.00	0.00
Appropriated Interest Earnings - Fund 478	83,372.45	0.00	0.00	83,372.45	0.00
Appropriated Interest Earnings - Fund 480	189,043.46	0.00	0.00	189,043.46	0.00
Appropriated Interest Earnings - Fund 481	9,917.50	0.00	0.00	9,917.50	0.00

* This is the original maximum budget for the Bond including interest that was appropriated for use.

Diversity, Equity, and Inclusion at IndyPL

Q1 Updates

Indianapolis Public Library (IndyPL)

Indianapolis Public Library (IndyPL)
Board Meeting
April 2021



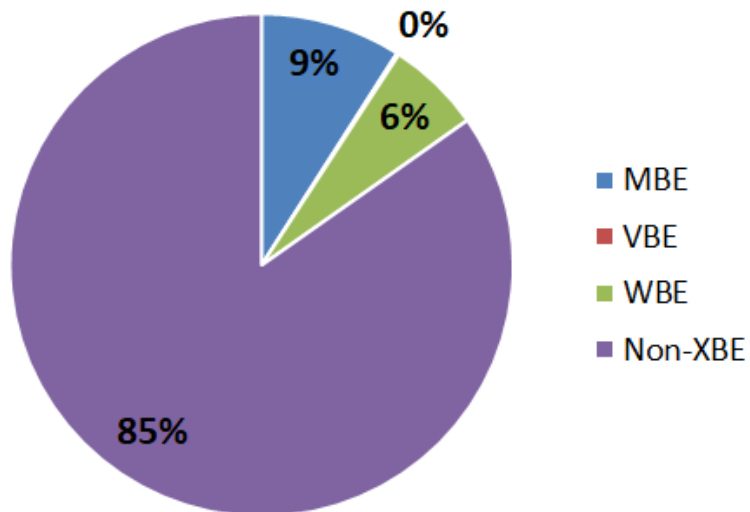
Supplier Diversity

- Supplier diversity advisory council has met twice – Q4 2020 and Q1 2021
- Continued participation in workshops
- Tracking utilization by department
- Current utilization numbers
- Beyond the numbers



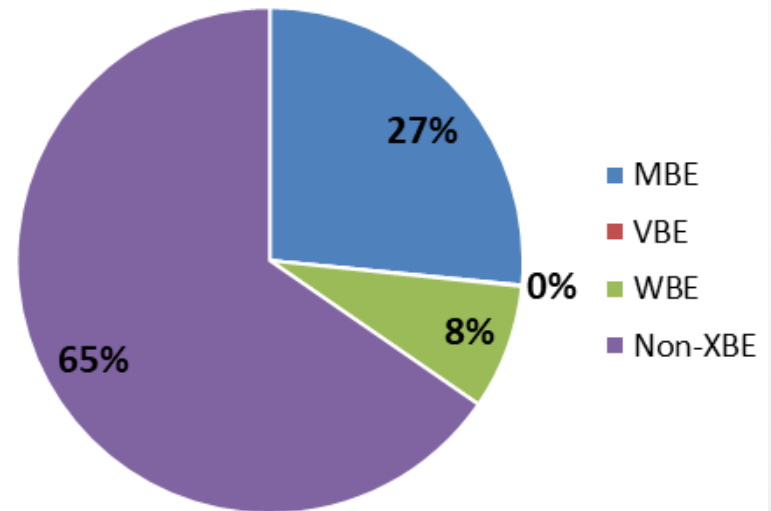
2019 Utilization Numbers

% of Total Expenditures by XBE Type (Utilization Rate)



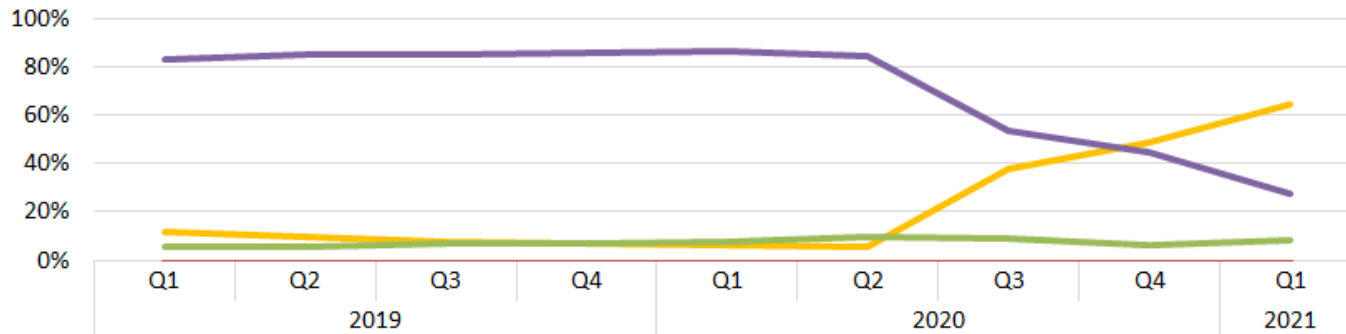
2020 Utilization Numbers

% of Total Expenditures by XBE Type (Utilization Rate)



Utilization Tracking Dashboard

% of Expenditures by XBE Category and Non-XBE



	Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4	Q1
	2019				2020				2021
MBE	12%	9%	7%	7%	6%	6%	38%	49%	64%
VBE	0%	0%	0%	0%	0%	0%	0%	0%	0%
WBE	5%	5%	7%	7%	7%	10%	9%	6%	8%
Non-XBE	83%	85%	85%	86%	87%	84%	53%	45%	28%



Beyond the Numbers:

Driving Economic Impact

Supplier diversity is about more than tracking, reporting, and compliance.

Do our vendors align with our organizational values?



Beyond the Numbers Success Story: JPMorgan Chase & Co.

MISSION: JPMorgan Chase is working to drive a diverse and inclusive culture for our employees and our business.

Everything has to start at home – leaving no stone unturned, we’re looking at our diverse recruiting practices, training, our products and services, and supplier diversity.



“We believe in, and are committed to, a culture of respect and inclusion. Together, we are working across the entire firm — being intentional to strengthen our inclusive environment where our employees, customers and partners feel welcomed and valued in the communities where we do business. A company that is diverse and inclusive can better serve the world — and have generational impact. And that is good for everyone.”

Brian Lamb, Global Head of Diversity & Inclusion,
JPMorgan Chase & Co.

Beyond the Numbers: JPMorgan Chase & Co.

JPMorgan Chase Commits \$30 Billion to Advance Racial Equity

New commitments and public policy efforts will address key drivers of the racial wealth divide, reduce systemic racism against Black and Latinx people, and support employees

Oct 08, 2020



Commitment to Marion County



\$9.2MM
INVESTED IN
INDIANA, 2020

From Indianapolis to Fort Wayne and Elkhart to Evansville, we're championing inclusive growth and critical job skills in the Hoosier State—because when Indiana succeeds, we succeed.

186 YEARS
proudly serving
Indiana

2.6K EMPLOYEES
available for you
(2020)

139 BRANCHES
located in the state
(2020)

2.9K HOURS
volunteered by our local
employees at nonprofits
(2019)

\$1.8MM
spent by our firm on goods
and services in the state
(2019)

WE ARE HERE

New Skills at Work: Career Readiness
\$7MM to Career Readiness Initiative led by EmployIndy to develop equitable pathways that give underserved students' greater access to higher education and real-world work experiences that lead to high-wage, in-demand jobs.

Local Initiatives Support Corporation
\$300K to bolster the long-term economic success of Indianapolis neighborhoods by using social and capital investments to improve residents' quality of life as part of Great Places 2020

Indianapolis Neighborhood Housing Partnership
\$400K to support comprehensive housing recovery to help residents and families impacted by COVID overcome barriers caused by long periods of Unemployment

Greater Indianapolis Chamber
\$500K to support the Chamber's Rapid Response Fund that provides emergency loans and coaching to help businesses recovery from the economic challenges associated with COVID.

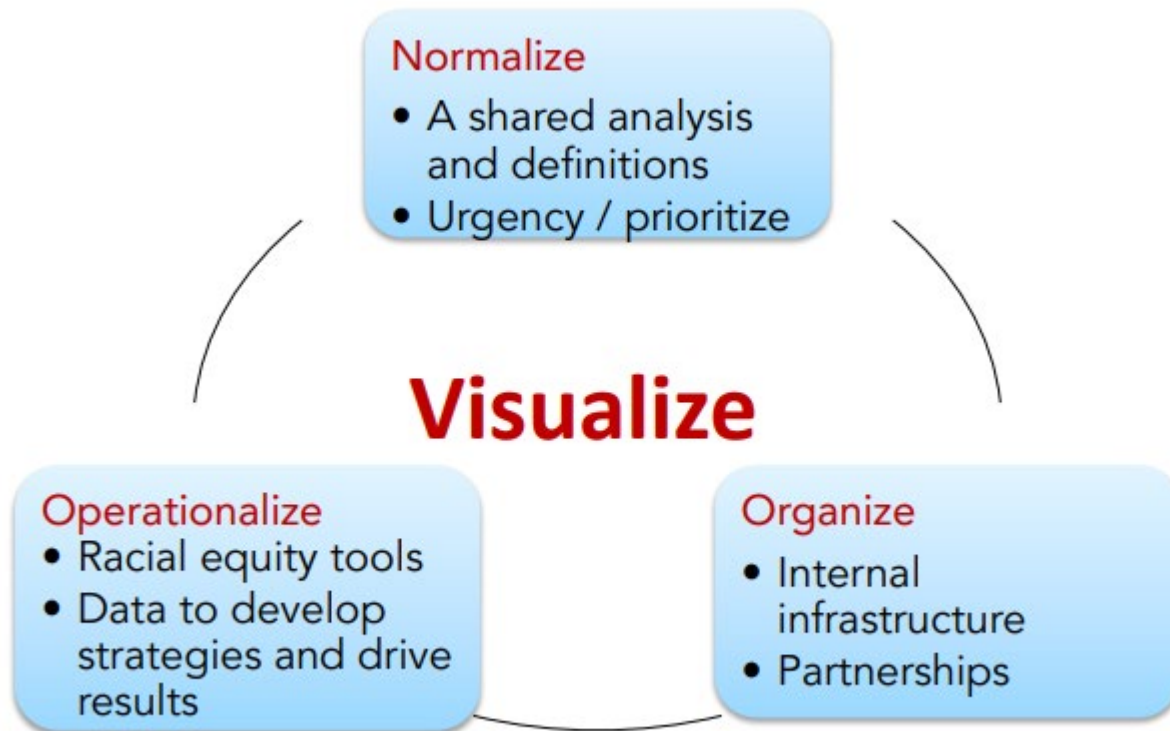
Game Plan for Supplier Diversity

Key Objectives	Principal Tasks	Tactical Initiatives	Time
1. Policy	Corporate Policy Statement	Fail Safe → GFE → Leadership Engagement	Q1 – 2021
2. Infrastructure	Resources	IT Systems → Strategic Sourcing → Advisory Council	Q2 – 2021
3. Data	Baseline Data	Data Acquisition → Monitoring → Reporting	Q3 – 2021
4. Organizational Behavior	Awareness & Support	Performance Accountability → Advisory Council → Training	Q3 – 2021
5. Results	Success Stories	Mentorship & Business Development → Demonstrable Growth → Goal Achievement Increased Spend	Q4 – 2021

Government Alliance on Race & Equity (GARE)

- **2019 City-County Council Leadership Workshop**
December 11, 2019
GARE Advancing Race and Equity: The Role of Government
- **2020 City-County Council Special Resolution**
Adopted February 24, 2020
A public commitment to addressing the historical inequities of race, place, and identity throughout our city-county government
- **GARE Steering Committee Working Group**
Select City Agencies and Municipal Corporation leaders focused on developing a strategy to address racial and social disparities and to promote equity in Indianapolis.
- **Municipal Budget Presentations**
September 24, 2020
IndyPL Budgeting for Equity

Government Alliance on Race & Equity (GARE) Theory for Change



Motivated to **///ACTION**

IndyPL Equity Council

- Opening retreat in March 2021
- Three (3) subcommittees
- One goal for each committee
- Intentional community engagement



Training & Development

- Racial Equity Institute (REI) training module
 - Debrief
 - History of race and libraries
 - Tinted Windows and Crooked Mirrors: A History of the Indianapolis Public Library
- Hollaback Bystander Training (quarterly)
- Implicit Bias and Micro aggression training
- HR Wellness series



The Work Ahead

- Community engagement and expanded partnerships
- Organizational goal setting and priorities
- Baseline data gathering
- Continued opportunities for training and development
- Equity council committee work





Board Briefing Report

6b

To: IMCPL Board **Meeting Date:** April 26, 2021

From: Diversity, Policy and Human Resources Committee

Subject: Annual Diversity Report

Recommendation:

Background: Each year we provide information about IndyPL's progress on its diversity goals. This year we have redesigned the report and added summary narratives to help explain each of the accompanying charts.

Strategic/Fiscal Impact: N/A

2020 Annual Diversity Report – Chart Narrative

4/21/21

Introduction

We are pleased to provide you the 2020 Annual Diversity Report. In order to give you more detailed and comprehensive information about IndyPL’s progress on its diversity goals, we have redesigned the format of the report and added summary narratives to help explain each of the accompanying charts. It is our hope this report offers you an in-depth, but concise, picture of how the organization is faring on several important fronts; these include racial and gender composition of staff, job category distribution, applicant pool, new hires, promotions, and separations. We are experiencing some moderate movement in a couple of areas, but clearly much more work to be done to attain greater levels of racial and gender diversity across the organization.

Chart Title: Racial Distribution of IndyPL Staff

The 2020 data shown in these charts is a new format and a start for our diversity data. Prior diversity reports have provided data from a single point of time, December 31st of each year. We cannot compare numbers from year to year because of this restarting point. This year and going forward we are tracking accumulative data for an entire year rather than a single date point of time. We’ve determined it is more realistic to track cumulative annual numbers that will show us a truer picture of our progress or not, where we can better identify challenges, and then target resources and efforts to increase progress where needed.

Chart Title: Gender Distribution of All IndyPL Staff

The Library is slowly increasing our Male staff. We are piloting a new recruitment package with Linked-In to identify and attract more staff from underrepresented groups that will utilize targeted contacting of potential applicants, both active and passive job seekers. This method will allow job seekers “one click” access on Linked-In to an IndyPL career page highlighting our culture, staff, our services and the Library as a great place to work along with immediate access to our jobs and employment applications.

Chart Title: Job Categories By Race

Employers who have at least 100 employees and federal contractors who have at least 50 employees are required to complete and submit an EEO-1 Report (a government form that requests information about employees' job categories, ethnicity, race, and gender) to EEOC and the U.S. Department of Labor every year. Several charts on the diversity report show this information several different ways. This chart titled *Job Categories By Race*, shows the percent of each employee demographic for every EEO category. The attachment to the diversity report titled “*2020 Counts of Staff by EEOC, Race and Gender*” provides the employee count numbers in each job category’s demographic breakdown.

Chart Title: Race by Job Categories

This chart shows the racial breakdown within each EEO job category.

Chart Title: Applicant Racial Breakdown by Year

This chart shows the percent of applicant demographics each year. To help understand what this means is a listing below of the number of positions filled each year since 2016 and total number of applicants.

<u>Year</u>	<u>Jobs Filled</u>	<u>Applicants</u>
2020	54	4130
2019	125	7000
2018	160	6092
2017	95	3540

2016

99

4628

In 2020, 19% of new hires identified as Black/African American. However, that percentage could be as high as 34% with those having identified as “Two or More Races” or choosing “Did Not Respond.”

Chart Title: Applicant Gender Breakdown by Year

Libraries have traditionally been a female-dominated profession with service to the community rather than compensation a major driver of those who enter the profession. At IndyPL we have not seen any significant movement in attracting more male applicants. However, the Bureau of Labor Statistics projects library jobs between 2020 and 2029 will grow by 5% which may increase student interest as libraries are seen to offer a broader range of community services. Currently our job postings for professional positions go to 33 different colleges including HBCU’s.

Chart Title: Applicant Ethnicity Breakdown by Year;

There is a modest increase in Hispanic/Latino applicants and new hires. We do not know if this percent would be larger with those having chosen not to self-identify. Our challenge is to continue better positioning ourselves as an attractive employer through social media and targeted recruiting.

<u>Year</u>	<u>% Hispanic/Latino New Hires</u>
2020	11%
2019	9%
2018	6%
2017	0%
2016	1%

Chart Title: Applicants by EEOC, Race and Gender

The intersectional breakdown of applicants.

Chart Title: Applicants by Race and Racial Breakdown of New Hires (side by side)

These two charts show the relationship of applicants to hires for those who self-identified. A greater percent of **Asian, Two or More Races, Hispanic/Latino** were hired compared to percent of applicants. The percent of **Black/African American** applicants to hires was almost equal and the percent of White hires was significantly less than the percent of applicants.

Chart Title: % of All Promotions by Race

In 2020, a total of 28 employees were promoted. Promotion is defined as moving from one pay grade to a higher pay grade. We struggle to balance internal promotion opportunities for staff with external hiring which creates more opportunity for increasing our staff diversity of underrepresented groups. The promotions are broken down in more detail in the reference document chart titled “2020 Counts of Promotions by EEOC, Race and Gender.”

Chart Title: Racial Distribution of Promotions by Job Category

Each demographic is broken down into the EEO categories by percent promoted. Detail is on the Count Reference attachment.

Chart Title: Promotion Job Category Distribution by Race

This chart breaks down by EEO category the percent of each demographic in that category of promotions.

Chart Title: Promotions by EEOC, Race and Gender

This is the intersectional analysis between race and gender for promotions. This year, 14% of promotions were males and 85% females. In comparison to our total staff gender breakdown, 24% are male and 76% female.

Chart Title: Separations by Race

Of 81 White staff, 27% (17 employees), retired in 2020. Many stated in conversations with HR that the pandemic was a factor in their decision. Of 20 Black/African American separations, 15% (3 employees), were retirements. Additional detail is on the attached Count Reference Sheet.

Chart Title: Distribution of Separation Reason by Race

The majority of separations, 23% (27 employees), were for the reason “Career Opportunities.” The challenge for HR is to do a better job of understanding where staff who are leaving the library for career opportunities are going. Knowing this we can determine if we can be more proactive in retaining staff and reducing turnover costs especially for benefits-eligible staff positions. An additional avenue we will pursue is to conduct “stay interviews” to learn more of why our staff stay (especially those from under-represented groups) at IndyPL and use that information to help educate staff about opportunities within the organization.

Chart Title: Racial Breakdown of Separation Reason

In 2020, there were 116 separations. Of this number, 6 were Asian, 20 Black/African American, 5 Hispanic/Latino, 2 Not Specified, 2 Two or More Races and 81 White. Additional detail is on the attached Count Reference Sheet.

Chart Title: Separations by EEOC, Race and Gender

This chart shows an intersectional look at separations based on EEO categories.

Conclusion:

On the question of “are we making progress”, it is difficult to answer. We do know the number of White employees is steadily decreasing, however. Our open positions are primarily backfills and the library is not growing new positions. Difficulty balancing internal hires to give current staff growth opportunity against hiring externally limits the applicant pool. Internal promotions are closely aligned with current staff racial percentages.

This report is a new starting point and counts the total number of employees employed by the library throughout the entire year of 2020. Previous reports only looked at a single day each year and only counted active employees each December 31st. In looking at previous years, the following change has occurred from December 31, 2016 to December 31, 2020. One must also note that percentages of staff demographics were impacted by the total number of active staff each year which ranged from 617 on December 31, 2016 to 581 on December 31, 2020.

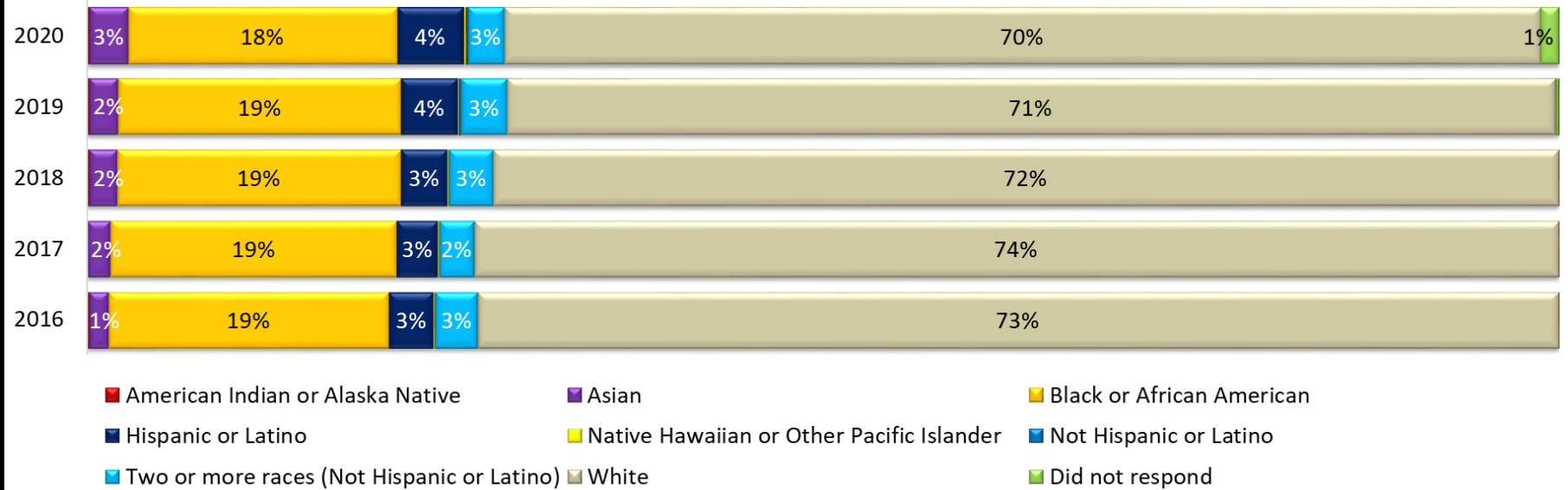
American Indian/Alaskan Native:	0.2% increase
Asian:	1.3% increase
Black/African American:	1% increase
Native Hawaiian/Pacific Islander:	No change
Hispanic/Latino:	1.6% increase
White:	5.8% decrease

Two or More Races	0.5% increase
Not Specified	1.4% increase

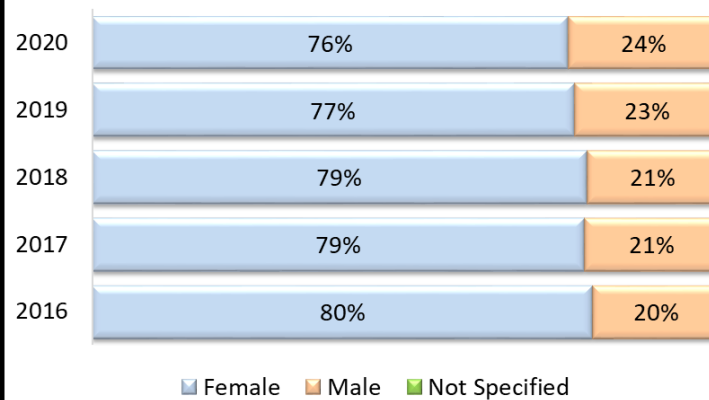
We are hoping our pilot program with Linked-In will greatly enhance our reach to a broader group of applicants and our reach to underrepresented groups of active and passive job seekers. The library needs and seeks technically savvy individuals to fill our positions to best serve our communities. We believe our partnership with Linked-In, along with implementing other non-conventional strategies, will be a successful recruitment method to attract a greater diversity of applicants and result in increasing the hires, retention, and, ultimately, promotions of underrepresented groups.

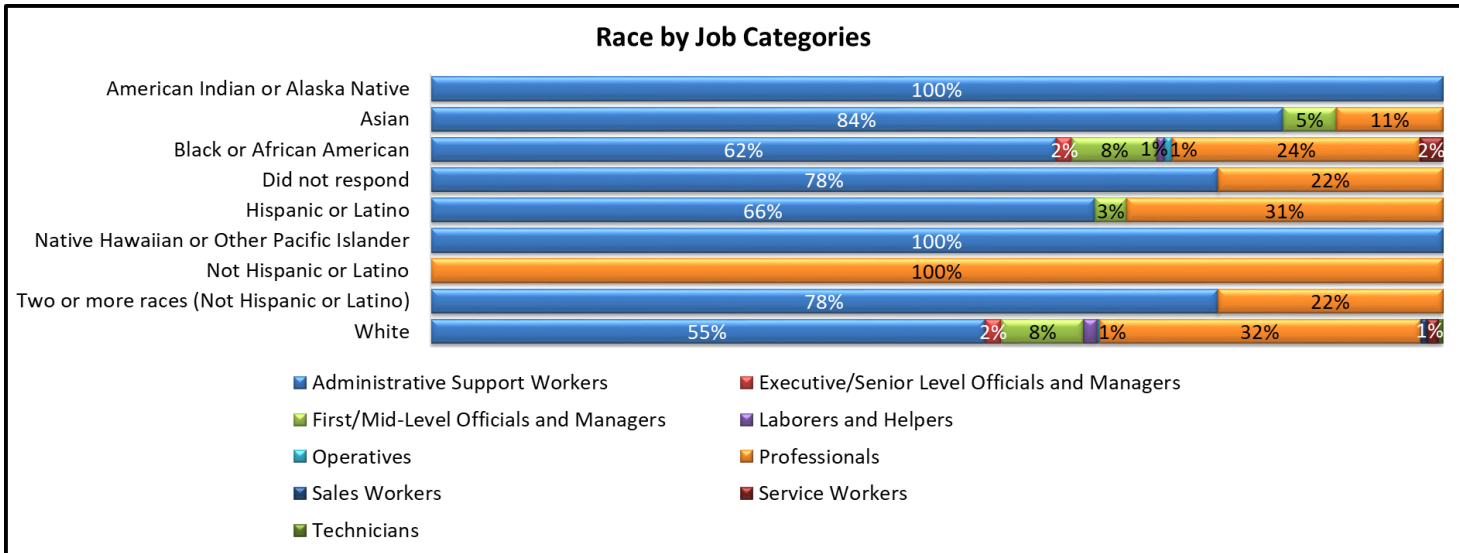
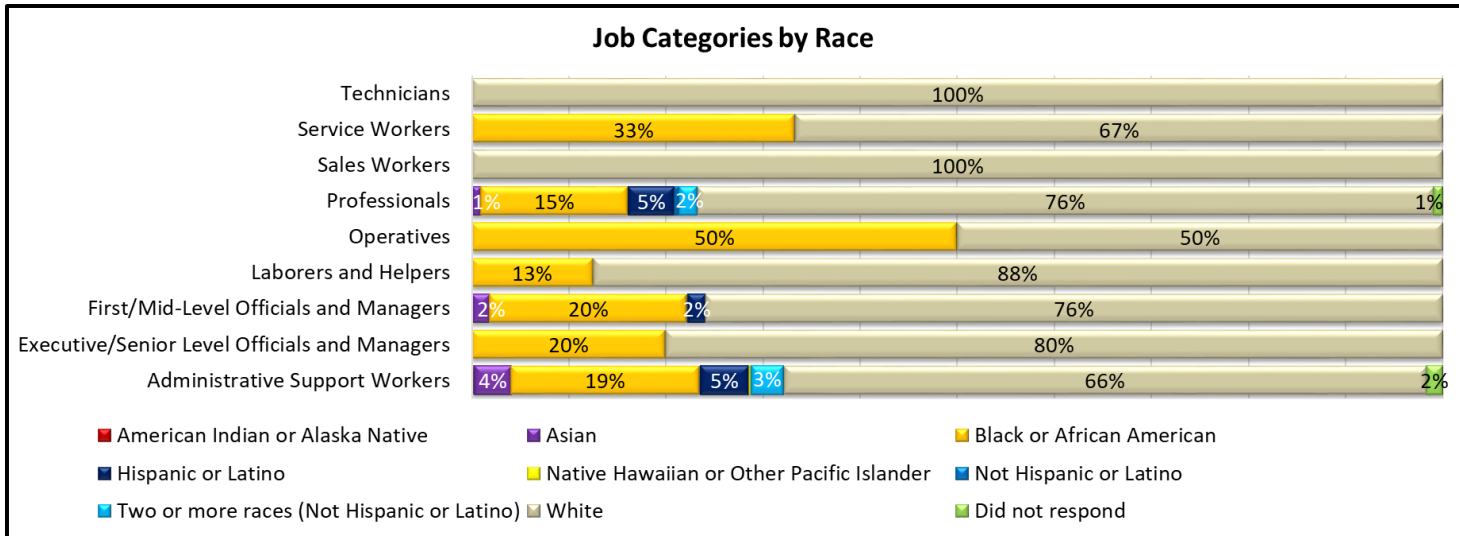
Diversity Report Charts – 4.21.2021

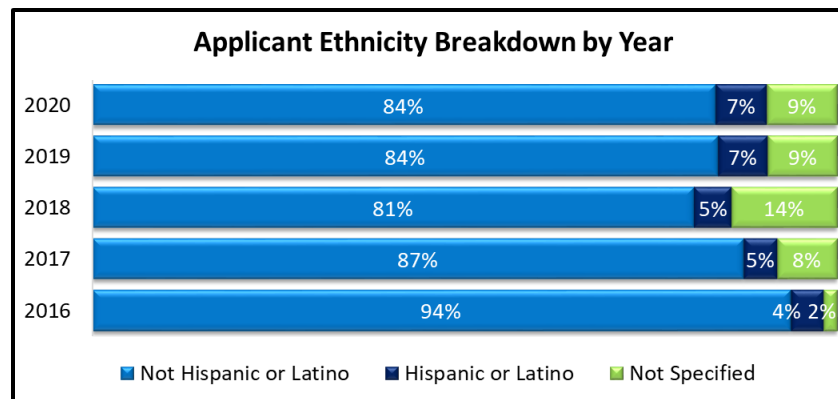
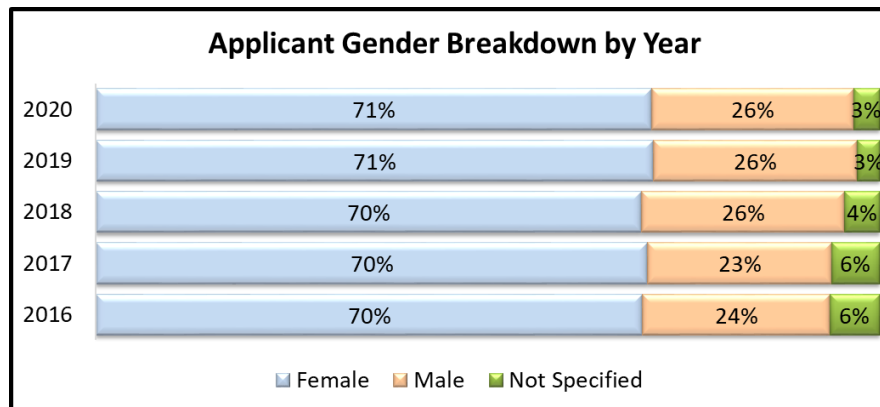
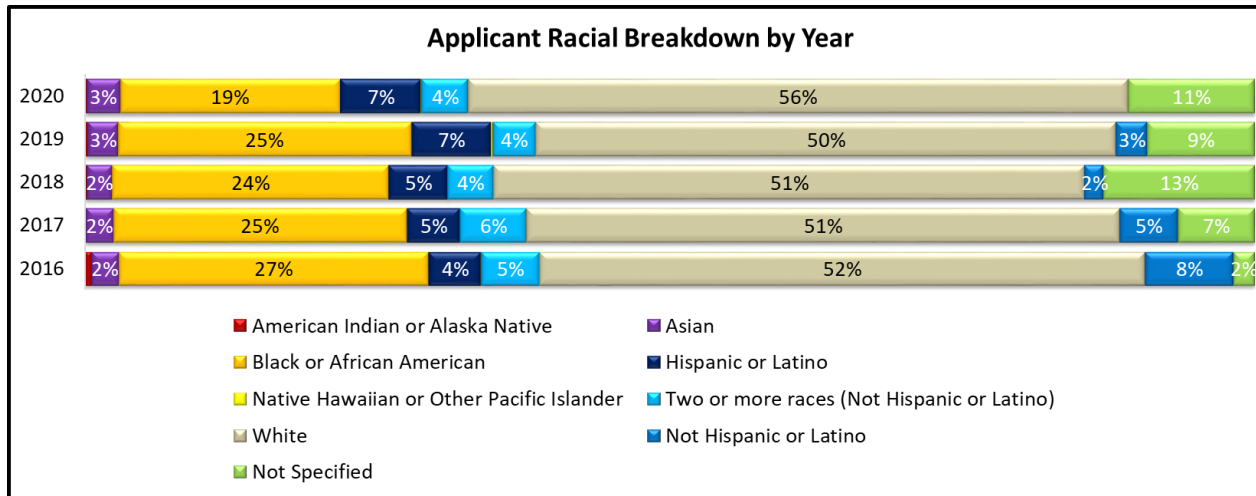
Racial Distribution of IndyPL Staff



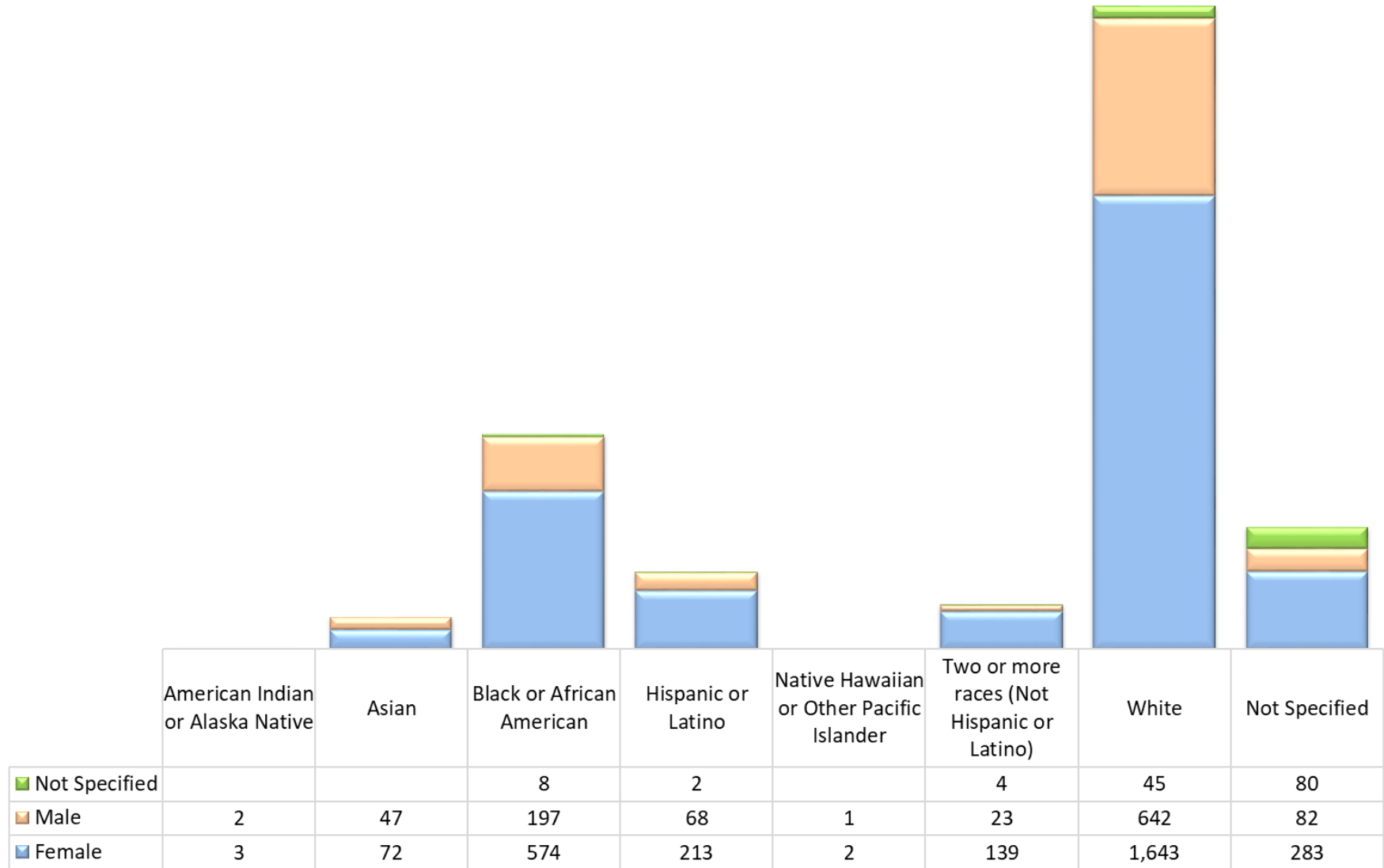
Gender Distribution of All IndyPL Staff



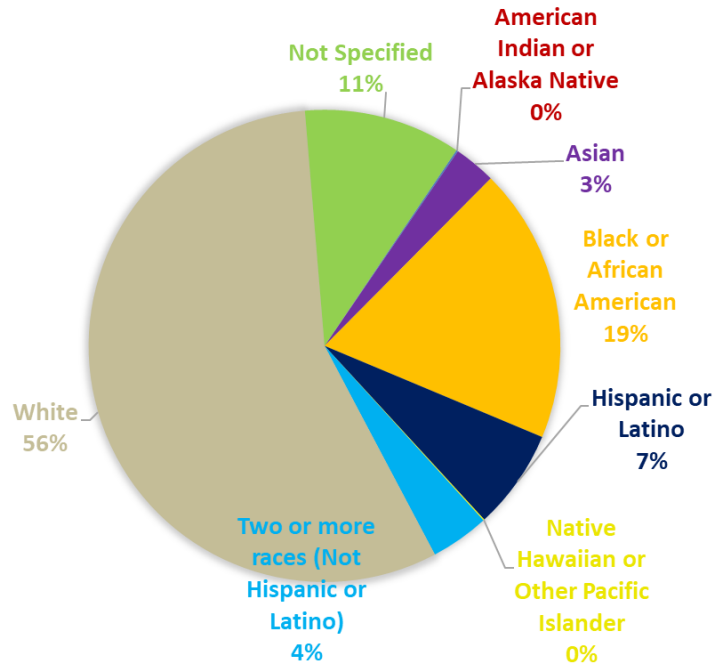




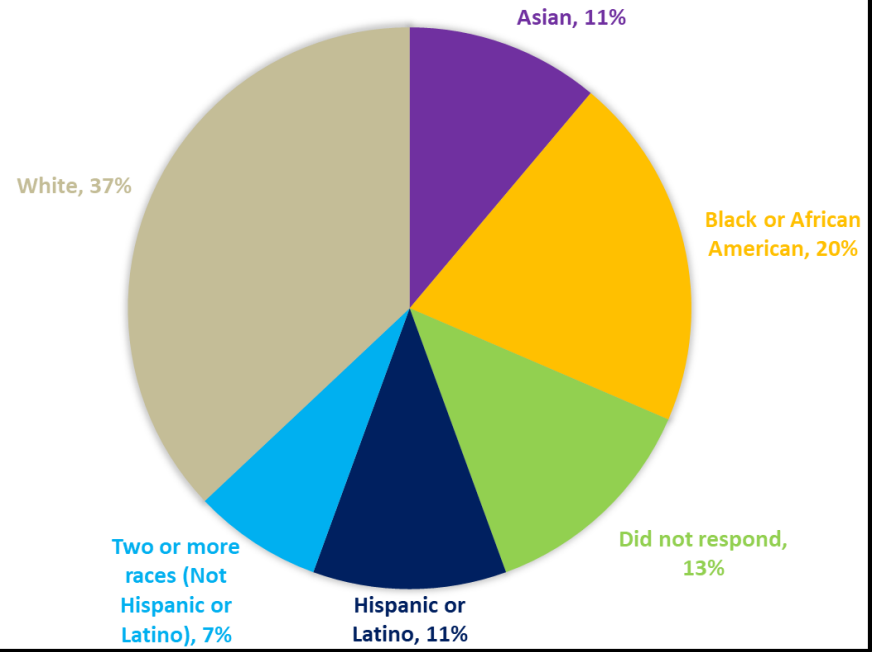
Applicants by EEOC, Race, and Gender

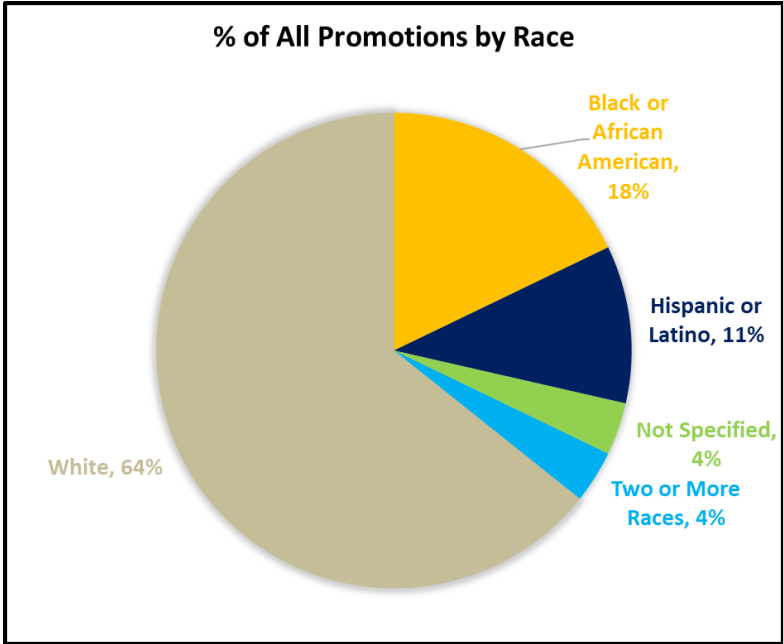


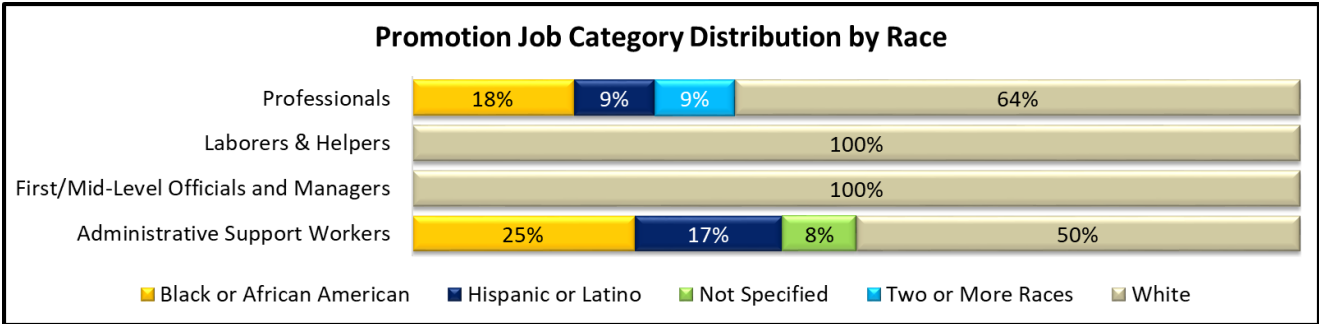
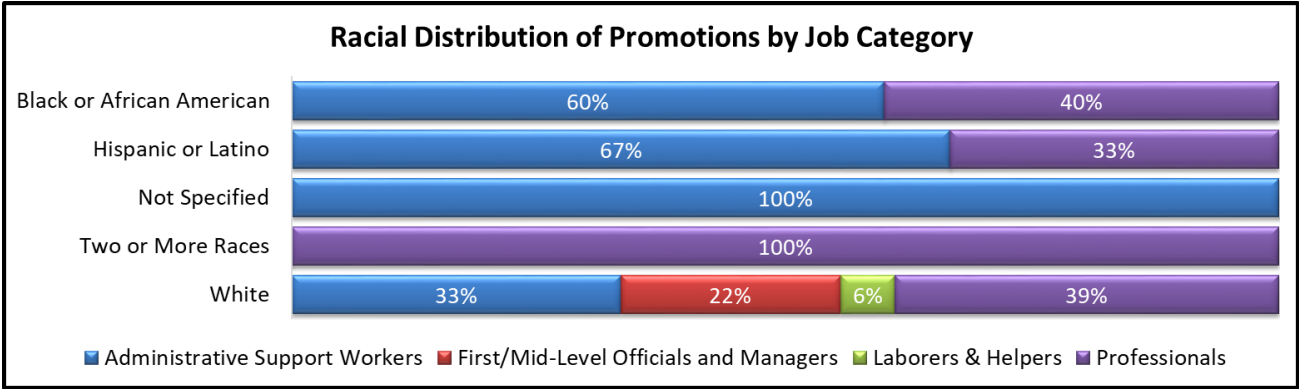
Applicants by Race



Racial Breakdown of New Hires



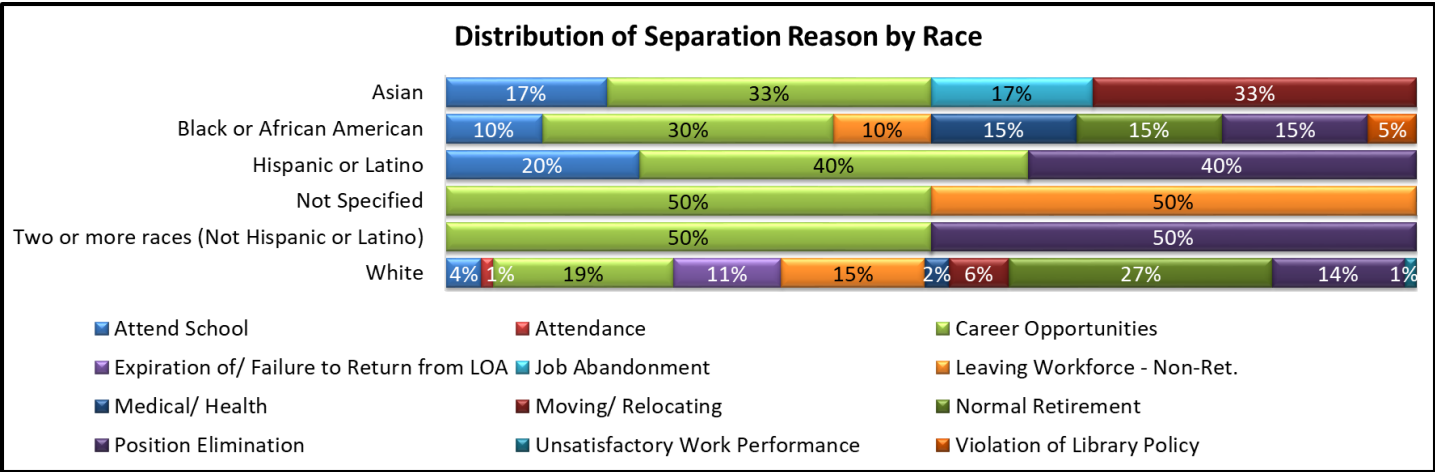
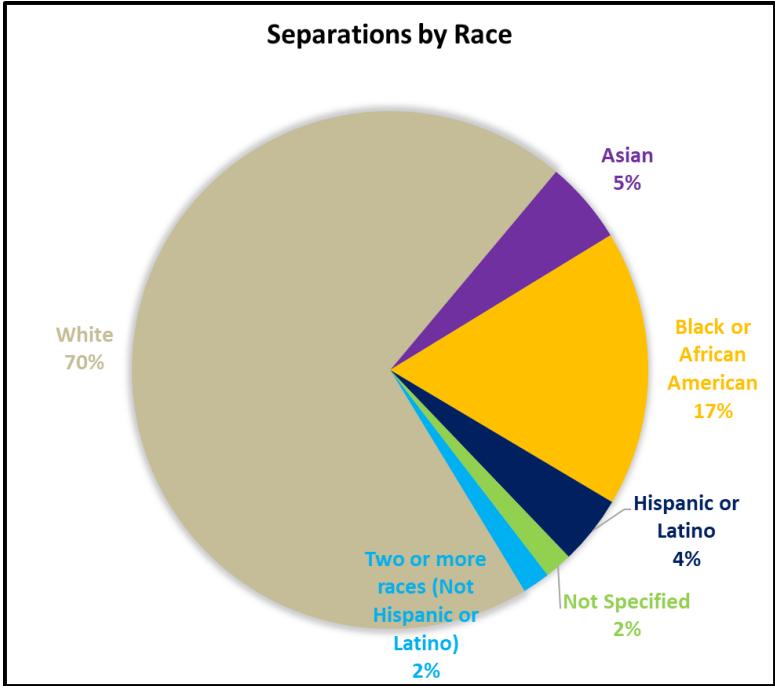




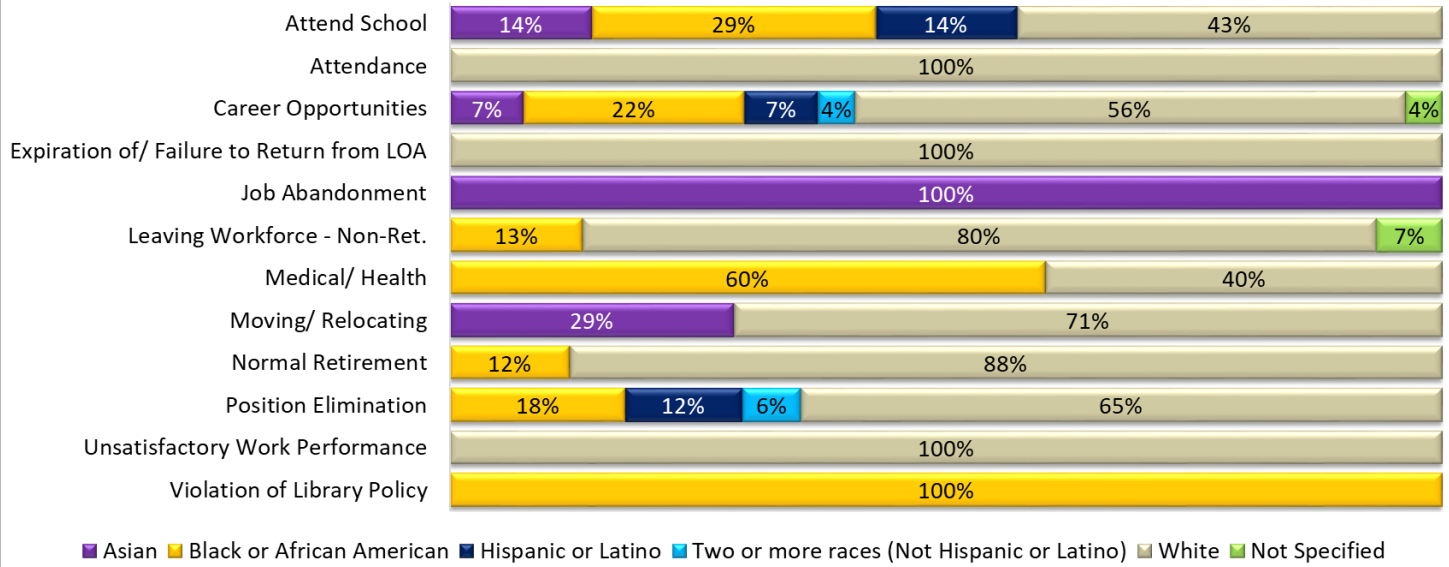
Promotions by EEOC, Race, and Gender



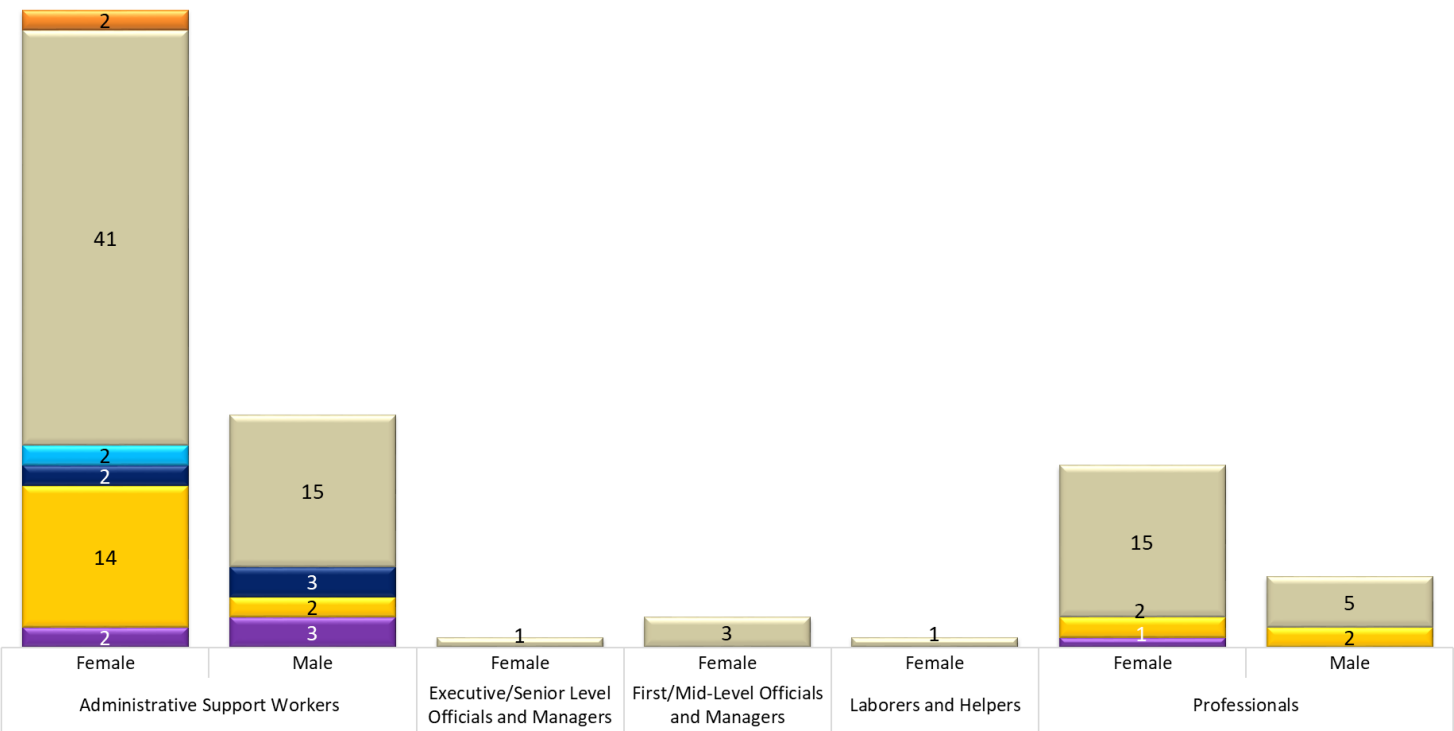
Not Specified			1			
White	4	2		4	1	7
Two or More Races						1
Hispanic or Latino	2					1
Black or African American	1	2				1



Racial Breakdown of Separation Reason



Separations by EEOC, Race, and Gender



	Female	Male	Female	Female	Female	Female	Male
	Administrative Support Workers		Executive/Senior Level Officials and Managers	First/Mid-Level Officials and Managers	Laborers and Helpers	Professionals	
Not Specified	2		1	3	1		
White	41	15				15	5
Two or more races (Not Hispanic or Latino)	2						
Hispanic or Latino	2	3					
Black or African American	14	2				2	2
Asian	2	3				1	

The Equal Employment Opportunity (EEO) Category Descriptions and Representative IndyPL Jobs

Administrative Support Workers

EEO Category Description: These jobs involve non-managerial tasks providing administrative and support assistance, primarily in office settings. Examples found in the most recent Classification Guide published by the EEOC included Library Assistants, Executive Secretaries, Office and Administrative support workers; Accounting and Auditing clerks; general office clerks. ***Front-line supervisors of Administrative Support Workers were included in this category as well.***

Accounting Assistant	Hrly Editorial Assistant	Order Fulfillment Assistant
Accounts Payable Assistant	Hrly Events Assistant	Order Specialist
Administrative Assistant I	Hrly Job Center Assistant	Organizational Learning & Development Coordinator
Administrative Assistant II	Hrly Library Assistant I	Page
Cataloging Assistant	Hrly Library Assistant II	Payroll Specialist
Circulation Supervisor I	Hrly Processing Assistant I	Processing Assistant I
Circulation Supervisor II	Inter-Library Loan Assistant	Processing Assistant II
Computer Assistant I	Lead Office Assistant	Processing Unpacking Assistant
Computer Assistant II	Library Assistant I	Project Coordinator
Executive Assistant	Library Assistant II	Technical Support Assistant
Gifts and Grants Specialist	Library Assistant III	Temporary Transitional (Limited Duty)
Hrly Computer Assistant I	Library Assistant II - Outreach	
Hrly Computer Assistant II	Office Assistant	

Executive/Senior Level Officials and Managers

EEO Category Description: Individuals who plan, direct and formulate policies, set strategy and provide the overall direction of enterprises/organizations for the development and delivery of products or services, within the parameters approved by boards of directors or other governing bodies. Residing in the highest levels of organizations, these executives plan, direct or coordinate activities with the support of subordinate executives and staff managers. ***Examples found in the most recent Classification Guide published by the EEOC included chief Executive Officers, Chief Operating Officers, Chief Financial officers, Chief Information Officers, Chief Human Resources Officers, etc.***

Chief Executive Officer	Strategic Planning & Assessment Officer	Dir., Information Technology
Chief Financial Officer	Dir., Communications	Diversity & Inclusion Officer
Chief Public Services Officer	Dir., Facilities	
Dir., Collection Management	Dir., Human Resources	

Service Workers

EEO Category Description: Jobs in this category include food service, cleaning service, personal service, and protective service activities. Skill may be acquired through formal training, job-related training or direct experience. ***Examples found in the most recent Classification Guide published by the EEOC included Ushers, Lobby Attendants, and Security Guards, and Front-line supervisors of these employees.***

Building Steward	Hrly Control Room Technician
Control Room Technician	Supervisor, Building Systems

First/Mid- Level Officials and Managers

EEO Category Description: Individuals who serve as managers, other than those who serve as Executive/Senior Level Officials and Managers, including those who oversee and direct the delivery of products, services or functions at group, regional or divisional levels of organizations. These managers receive directions from the Executive/Senior Level management and typically lead major business units. ***They implement policies, programs and directives of executive/senior management through subordinate managers and within the parameters set by Executive/Senior Level management. Examples found in the most recent Classification Guide published by the EEOC included General & Operational Managers, Financial Managers, Training & Development Managers, etc.***

Area Resource Manager – Adult Services	Mgr., Central Adult Services Mgr., Central Services	Mgr., Outreach Mgr., Payroll
Area Resource Manager – Branches	Mgr., Circulation	Mgr., Processing
Area Resource Manager – Central	Mgr., Community Branch	Mgr., Purchasing & Supplier
Area Resource Manager – Youth Services	Mgr., Data & Web Services Mgr., Digital Encyclopedia	Diversity Mgr., Regional Branch
Controller	Mgr., Digital Projects	Mgr., Shared Systems
Mgr., Acquisitions and Collection Development	Mgr., Events Mgr., Facilities Projects	Mgr., Support Programs & Volunteer Resources
Mgr., Buildings and Grounds	Mgr., Learning Curve	Mgr., Sys/Network Infrastructure
Mgr., Business Systems & Messaging	Mgr., Neighborhood Branch Mgr., Organizational Learning and Development	Venue Coordinator
Mgr., Cataloging and Metadata		

Laborers and Helpers

EEO Category Description: Jobs in this category include workers with more limited skills who require only brief training to perform tasks that require little or no independent judgment. ***Examples include: Production and Construction Worker Helpers; Vehicle and Equipment Cleaners; Laborers; Freight, Stock and Material movers, and Front-line supervisors of such employees.***

Facilities Technical Assistant
Supervisor, Shipping and Receiving
Team Member, Shipping and Receiving

Operatives

EEO Category Description: Most jobs in this category include intermediate skilled occupations and include workers who operate machines or factory-related processing equipment. Most of these occupations do not usually require more than several months of training. ***Examples include Bus Drivers, Driver/Sales Workers, Light Truck and Delivery Service Drivers, and Motor Vehicle Operators.***

Bookmobile Driver/Clerk

Hrly Bookmobile Driver

Sales Workers

EEO Category Description: These jobs include non-managerial activities that wholly and primarily involve direct sales. ***Examples include Retail Salespersons; Counter and Rental Clerks; Cashiers, and all other Sales and Related Workers***

Indy Library Store Coordinator

Indy Library Store Assistant
Coordinator

Hrly Indy Library Store Online
Bookseller

Technicians

EEO Category Description: Jobs in this category include activities that require applied scientific skills, usually obtained by post- secondary education of varying lengths, depending on the particular occupation, recognizing that in some instances additional training, certification, or comparable experience is required. ***Examples of these types of positions include: drafters; emergency medical technicians; chemical technicians; and broadcast and sound engineering technicians.***

Auditorium Technician

Hrly Auditorium Assistant

Professionals

EEO Category Description: Most jobs in this category require bachelor and graduate degrees, and/or professional certification. In some instances, comparable experience may establish a person's qualifications. ***Examples of these kinds of positions include: Accountants, Computer Programmers, Engineers, Librarians, etc.***

Activity Guide

Artist-in-Residence

Budget Analyst

Business Analyst

Cataloging and Metadata Librarian

Collection Development Librarian

Digital Marketing Specialist

Digital Projects Coordinator

Diversity Fellow

Diversity Fellow – CBLC Multi-Media Project Manager

Electronic Resources Librarian

Front End Web Developer

Hrly Activity Guide

Hrly Public Services Associate I

Hrly Public Services Specialist

Human Resources Generalist

LAN Administrator

Media Specialist

Metadata Specialist

Network PC Technician

Network Systems Analyst

PC-LAN Specialist

Program Specialist

Project Manager

Public Relations Specialist

Hrly Public Services Associate I

Public Services Associate II

Public Services Associate II - Outreach

Public Services Librarian

Public Services Librarian NE

Safety and Security Officer

Senior Accountant

Serials Specialist

Social Worker

Software Engineer

Special Collections Librarian

Staff Accountant

Supervisor Librarian

Supervisor Librarian NE

Supervisor, Accounting

Volunteer Engagement Specialist

Web Content Specialist

Web Developer

Supervisor, Computer Instruction

COUNT REFERENCES FOR 2020 DIVERSITY REPORT

2020 Counts ONLY

2020 Counts of Staff by EEOC, Race, and Gender		Column Labels		
Row Labels	<input type="checkbox"/> Female	<input type="checkbox"/> Male	<input type="checkbox"/> Not Specified	Grand Total
<input type="checkbox"/> Administrative Support Workers	324	92	1	417
American Indian or Alaska Native		1		1
Asian	10	6		16
Black or African American	69	12		81
Hispanic or Latino	14	6	1	21
Native Hawaiian or Other Pacific Islander	1			1
Two or more races (Not Hispanic or Latino)	12	2		14
White	213	63		276
Did not respond	5	2		7
<input type="checkbox"/> Executive/Senior Level Officials and Managers	7	3		10
Black or African American	2			2
White	5	3		8
<input type="checkbox"/> First/Mid-Level Officials and Managers	43	11		54
Asian	1			1
Black or African American	9	2		11
Hispanic or Latino	1			1
White	32	9		41
<input type="checkbox"/> Laborers and Helpers	2	6		8
Black or African American		1		1
White	2	5		7
<input type="checkbox"/> Operatives		2		2
Black or African American		1		1
White		1		1
<input type="checkbox"/> Professionals	164	47		211
Asian	2			2
Black or African American	23	9		32
Hispanic or Latino	6	4		10
Not Hispanic or Latino	1			1
Two or more races (Not Hispanic or Latino)	3	1		4
White	128	32		160
Did not respond	1	1		2
<input type="checkbox"/> Sales Workers	1	2		3
White	1	2		3
<input type="checkbox"/> Service Workers	3	6		9
Black or African American	1	2		3
White	2	4		6
<input type="checkbox"/> Technicians		2		2
White		2		2
Grand Total	544	171	1	716

2020 Counts of Promotions by EEOC, Race, and Gender		Column Label					
Row Labels	Black or African American	Hispanic or Latino	Not Specified	Two or More Races	White	Grand Total	
<input type="checkbox"/> Administrative Support Workers	3	2	1		6	12	
Female	1	2			4	7	
Male	2				2	4	
Not Specified			1			1	
<input type="checkbox"/> First/Mid-Level Officials and Managers					4	4	
Female					4	4	
<input type="checkbox"/> Laborers & Helpers					1	1	
Male					1	1	
<input type="checkbox"/> Professionals	2	1		1	7	11	
Female	1	1		1	7	10	
Male	1					1	
Grand Total	5	3	1	1	18	28	

2020 Counts of Separations by EEOC, Race, and Gender		Column Labels						
Row Labels	Asian	Black or African American	Hispanic or Latino	Not Specified	Two or more races (Not Hispanic or Latino)	White	Grand Total	
<input type="checkbox"/> Administrative Support Workers	5	16	5	2	2	56	86	
Female	2	14	2	2	2	41	63	
Male	3	2	3			15	23	
<input type="checkbox"/> Executive/Senior Level Officials and Managers						1	1	
Female						1	1	
<input type="checkbox"/> First/Mid-Level Officials and Managers						3	3	
Female						3	3	
<input type="checkbox"/> Laborers and Helpers						1	1	
Female						1	1	
<input type="checkbox"/> Professionals	1	4				20	25	
Female	1	2				15	18	
Male		2				5	7	
Grand Total	6	20	5	2	2	81	116	

2020 Counts of Applicants by EEOC, Race, and Gender		Column Labels								
Row Labels	American Indian or Alaska Native	Asian	Black or African American	Hispanic or Latino	Native Hawaiian or Other Pacific	Not Specified	Two or more races (Not Hispanic or Latino)	White	Grand Total	
<input type="checkbox"/> Job Category Unlisted			8			5	1	9	23	
Female			6			2	1	2	11	
Male			2			1		7	10	
Not Specified						2			2	
<input type="checkbox"/> Administrative Support Workers	3	99	616	213	3	306	104	1537	2881	
Female	2	56	459	159	2	194	81	1071	2024	
Male	1	43	150	52	1	57	20	434	758	
Not Specified			7	2		55	3	32	99	
<input type="checkbox"/> First/Mid-Level Officials and Managers			4	7		10	3	31	55	
Female			2	6		6	3	21	38	
Male			2	1		2		10	15	
Not Specified						2			2	
<input type="checkbox"/> Laborers and Helpers			2			3	2	9	16	
Female			1			1	2	7	11	
Male			1			2		2	5	
<input type="checkbox"/> Professionals	2	20	149	63		121	56	744	1155	
Female	1	16	106	48		80	52	542	845	
Male	1	4	42	15		20	3	189	274	
Not Specified			1			21	1	13	36	
Grand Total	5	119	779	283	3	445	166	2330	4130	

2020 Counts of New Hires by EEOC, Race, and Gender		Column <input type="text" value="↑"/>					
Row Labels	Asian	Black or African American	Did not respond	Hispanic or Latino	Two or more races (Not Hispanic or Latino)	White	Grand Total
<input type="checkbox"/> Administrative Support Workers	6	6	6	4	2	18	42
Female	4	4	5	1	1	14	29
Male	2	2	1	2	1	4	12
Not Specified				1			1
<input type="checkbox"/> First/Mid-Level Officials and Managers				1			1
Female				1			1
<input type="checkbox"/> Professionals		5	1	1	2	2	11
Female		2		1	2	2	7
Male		3	1				4
Grand Total	6	11	7	6	4	20	54



Board Action Request

7b

To: IndyPL Board
Facilities Committee

Meeting Date: April 26, 2021

From: Facilities Management Services Area
Sharon Smith, Facilities Director

Subject: Resolution 16-2021
Authorization to Prepare Bidding Documents and to Solicit Open, Public, and Competitive Sealed Bids for General Construction Services for the Glendale Branch Replacement Project

Recommendation:

The IndyPL Board Facilities Committee presents for Board approval the attached action (Resolution 16-2021) to authorize IndyPL staff, architects, krM Architecture+, and construction manager, Powers & Sons, to prepare bidding documents to solicit open, public, and competitive sealed public bids for the Glendale Branch Replacement Project per Statute IC § 5-32.

Background:

krM Architecture+ leads the design team for the Glendale Branch Replacement Project. We are moving forward to have the Project ready to begin construction in the fall of 2021 per the schedule.

Powers & Sons, working closely with the architect, has prepared a construction estimate based on the design and are working together to ensure the Project will be on budget.

A Construction Manager as Constructor (“CMc”) delivery method will be used for the Project.

Per Statute IC § 5-32 the CMc must publicly bid all first tier subcontracts per the Public Works Statute IC § 36-1-12, including requirements for public notice, contractor self-performance of work, liability insurance, qualifications, E-Verify, employee training, records retention, insurance, and bonding. The Project also requires compliance with Requirements for Contactors on Public Works Projects IC § 4-13-18 including contractor's drug testing of employees.

The Project will be bid to meet the utilization goals established by the Board in Resolution 28-2020:

- Minority-Owned Business Enterprise (MBE): fifteen percent (15%);
- Women-Owned Business Enterprise (WBE): eight percent (8%);
- Veteran-Owned Business Enterprise (VBE): three percent (3%); and
- Disability-Owned Business Enterprise (DOBE): one percent (1%).

Board Action Request

RE: Facilities Committee, Item 7b
Resolution 16-2021

Authorization to Prepare Bidding Documents and Solicit Open, Public, and Competitive Sealed Bids for Construction Services for the Glendale Branch Replacement Project

Date: April 26, 2021

For a project of this size, complexity, and timing, we anticipate approximately 14 first tier subcontract bid packages. The bid packages and specific scopes of work will be determined by Powers & Sons during the preparation of the bidding documents. Examples of the first tier subcontractors are site work, concrete, structural steel, exterior enclosure, roofing, mechanical, plumbing, electrical, interior construction, and general trades.

Following the requirements of IC § 5-32 the use of the CMC delivery method allows for enhanced bidding and contracting efforts for local business development.

To promote awareness of the opportunity for businesses to participate in the Project, Powers & Sons, working with IndyPL Facilities and Diversity/Inclusion staff plan to participate in three (3) major activities:

- Organize a sub-contractors/material suppliers outreach and information session focused on local and MWVD vendors.
- Prior to the bidding phase Powers & Sons will actively engage with vendors to ensure open, competitive, and public bidding of the Project with the target of exceeding IndyPL utilization goals.
- During the bidding phase of the Project the Notice to Bidders will be sent to hundreds of vendors in the Powers & Sons database and to vendors known to IndyPL to be interested in providing services to IndyPL.

The Project schedule targets starting the work in the fall of 2021 with the work completed in time for a Quarter 4 2022 opening.

Fiscal Impact:

Powers & Sons shall use the lowest, responsible, and responsive first tier bidders pursuant to IC § 36-1-12 in the preparation of their Guaranteed Maximum Price.

The budget for the building and site construction work is \$8,347,500 excluding fixtures, furniture and equipment. This work will be funded by the Series 2021 Bond Fund (Fund number to be determined).



Board Resolution

7b

INDIANAPOLIS-MARION COUNTY PUBLIC LIBRARY

RESOLUTION 16-2021

AUTHORIZATION TO PREPARE BIDDING DOCUMENTS AND SOLICIT OPEN, PUBLIC, AND COMPETITIVE SEALED BIDS FOR CONSTRUCTION SERVICES FOR THE GLENDALE BRANCH REPLACEMENT PROJECT

APRIL 24, 2021

WHEREAS, the Indianapolis-Marion County Public Library (“IndyPL”) continues to implement facility upgrades in support of the Strategic Plan; and

WHEREAS, the Strategic Plan called for the replacement of the Glendale Branch Library moving out of the Glendale Mall and into a freestanding facility; and

WHEREAS, by Resolution 46-2018 the Board of Trustees selected krM Architecture+ to provide architectural design services for the Glendale Branch Replacement Project (“Project”); and

WHEREAS, IndyPL plans to use the Construction Manager as Constructor (“CMc”) delivery method for the Project; and

WHEREAS, by Resolution 62-2020 the Board of Trustees selected Powers & Sons to provide CMc services for the Glendale Branch Replacement Project (“Project”); and

WHEREAS, IndyPL staff is requesting authorization from the Board to work with krM Architecture+ and Powers & Sons to prepare bidding documents to solicit open, public, and competitive sealed bids for the Glendale Branch Replacement Project per Statute IC § 5-32; and

WHEREAS, upon receipt of the open, public, and competitive sealed bids, IndyPL, the architect, and the CMc will evaluate and prepare documentation on the bids received from qualified bidders and present the evaluation to the Facilities Committee and the Board; and

WHEREAS, the received bids will be used by IndyPL and the CMc to establish a guaranteed maximum price consistent with the Project budget.

IT IS THEREFORE RESOLVED IndyPL staff, the architect, and the CMc are authorized to prepare and issue bidding documents for the Glendale Branch Replacement Project meeting the requirements of the Public Works Statutes IC § 5-32 and § 36-1-12; and

IT IS FURTHER RESOLVED the results of the bidding process are to be reported to the Board Facilities Committee and the Full Board for evaluation; and

IT IS FURTHER RESOLVED Powers & Sons will use the lowest, responsive, and responsible first tier subcontract bidders pursuant to IC § 5-32 and § 36-1-12 in the preparation of their Guaranteed Maximum Price.



Board Action Request

7c

To: IMCPL Board **Meeting Date:** April 26, 2021

From: Facilities Committee **Approved by**
The Library Board:

Effective Date:

Subject: **Resolution 17-2021**
Ratification of Facilities Committee Approval to Award Services Contracts
for Lawn Care and Landscaping Services

Recommendation:

The IndyPL Board Facilities Committee requests Board ratification of the Facilities Committee's preliminary selection of **Schoolboy Landscaping and More, LLC**, Indianapolis, Indiana, **The Davey Tree Expert Company**, Kent Ohio and **Providence Outdoor, Inc.** Carmel, Indiana, to provide Lawn Care and Landscaping Services for IndyPL Facilities.

Background:

At the March 22, 2021 Library Board of Trustees Meeting, the Board by Resolution 14-2021 delegated to the Request for Proposal ("RFP") Evaluation Committee the responsibility to gather and consider additional information regarding a number of Offerors to present to the Board Facilities Committee for further consideration. Resolution 14-2021 also authorized the Board Facilities Committee to make a preliminary award to the Offerors the Board Facilities Committee determined to be the lowest responsible and responsive Offerors subject to ratification by the full Board of Trustees.

The RFP Evaluation Committee completed the task of gathering additional information and presented the findings at the April 8, 2021 Board Facilities Committee meeting for their consideration.

At the April 8, 2021 Board Facilities Committee Meeting, after evaluation of the additional information, the Board Facilities Committee voted to award the Services Contracts to three separate Offerors.

IndyPL staff used the Request for Proposals ("RFP") process pursuant to IC § 5-32 to solicit Proposals from Offerors for the Services. Per the Board Bylaws, Article IX Expenditures, all service agreements over \$50,000 in value are to be approved by the Board of Trustees.

Board Action Request

RE: Resolution 17-2021, Item 7c

Ratification of Facilities Committee Approval to Award Services Contracts for Lawn Care and Landscaping Services

Date: April 26, 2021

The Library received Proposals from eight (8) Offerors by the deadline of March 2, 2021. The tabulation sheet of the Proposals received is below with the recommended service areas for contract awards are highlighted.

Offeror	Offerors Certification Status	Anticipated Utilization Percentage MWVD (Goals are 15,8,3,1)	Service Area Northwest	Service Area Northeast	Service Area Central	Service Area Southwest	Service Area Southeast	Total Estimated Annual Cost
Davey Tree	None	20,20,0,0	\$40,595	\$41,455	\$24,984	\$28,909	\$24,115	\$160,058
Schoolboy	MBE	100,0,0,0	\$21,509	\$31,776	\$23,927	\$17,720	\$22,650	\$117,582
Avant Ent	MBE	40,0,0,0	\$39,865	\$37,910	\$24,175	\$28,455	\$22,750	\$153,155
D & F Services	MBE/WBE	100,0,0,0	No Prop	\$58,303	No Prop	\$36,930	\$36,367	No Prop
5Lynx Property	VBE	TBD	\$41,945	\$39,213	\$29,222	\$37,636	\$29,688	\$177,704
Providence	None	15,10,5,5	\$37,760	\$44,005	\$33,095	\$27,535	\$32,950	\$175,345
Phil's Lawn	MBE	100,0,0,0	\$46,265	No Prop	No Prop	No Prop	No Prop	No Prop
JCOS	MBE/VBE	TBD	\$53,040	No Prop	No Prop	No Prop	\$39,800	No Prop

The RFP Evaluation Committee, Consisting Director of Facilities, an Area Resource Manager, Staff Accountant, the Manager of Facilities Projects, and the Manager of Buildings and Grounds, reviewed all Proposals received. Following the Board of Trustee’s passage of Resolution 14-2021 requesting that the RFP Evaluation Committee gather additional information for the consideration of the Board Facilities Committee, the RFP Evaluation Committee gathered additional information from the apparent low responsive and responsible Offerors.

Following the gathering of this additional information by the RFP Evaluation Committee, the Board Facilities Committee agreed it was in the best interest of IndyPL to propose contract awards by service area to the Offerors as shown in the table below:

Offeror	Service Area	Estimated Annual Value
Schoolboy Landscaping and More, LLC	Northeast, Southeast	\$54,426.00
The Davey Tree Expert Company	Central	\$24,984.00
Providence Outdoor, Inc.	Northwest, Southwest	\$65,295.00

Board Action Request

RE: Resolution 17-2021, Item 7c

Ratification of Facilities Committee Approval to Award Services Contracts for Lawn Care and Landscaping Services

Date: April 26, 2021

The Offerors in the table above best meet the criteria as outlined in the RFP for the respective Service Areas, and RFP Evaluation Committee recommends contracts be awarded as described because:

1. All Offerors recommended for contract award submitted responsive proposals.
2. Proposal scoring based upon review of the evaluation criteria determined the proposals were comparable.
3. It is in the Library's best interest to award contracts to multiple Offerors to allow for more opportunity to qualified Offerors.

The selection of the Offerors was based upon the criteria established in the RFP. The criteria include:

1. The satisfaction level of current and former clients of the Offeror under contracts similar to the requirements of IndyPL;
2. Proposed overall cost;
3. Effectiveness of the Work Plan;
4. XBE Participation; and
5. Any other criteria deemed relevant by IndyPL.

In accordance with the authority delegated to the Facilities Committee by the Board of Trustees, the Board Facilities Committee has made preliminary contract awards to the above named Offerors and requests the full Board of Trustees ratify these awards.

Fiscal Impact:

The RFP includes provisions for a three-year contract with the option for three (3) additional one-year renewals (3+1+1+1.) The cost of these Services will be funded from the Operating Fund (Fund 101) during the contract terms.



Board Resolution

7c

INDIANAPOLIS-MARION COUNTY PUBLIC LIBRARY RESOLUTION 17-2021

RATIFICATION OF FACILITIES COMMITTEE APPROVAL TO AWARD SERVICES CONTRACTS FOR LAWN CARE AND LANDSCAPING SERVICES

APRIL 26, 2021

WHEREAS, Lawn Care and Landscaping Services for the Indianapolis-Marion County Public Library (“IndyPL”) are required to maintain safe access to Library owned facilities; and

WHEREAS, IndyPL issued a Request for Proposals (“RFP”) on February 5, 2021 to provide Lawn Care and Landscaping Services for IndyPL owned properties including Central Library, Library Services Center and nineteen (19) branch facilities; and

WHEREAS, IndyPL received eight (8) responses to the RFP by the submission deadline of March 2, 2021 from qualified Offerors, and has reviewed the responses, investigated references, and reviewed the proposed work plans from the submitting Offerors; and

WHEREAS, on March 22, 2021 by Resolution 14-2021, the Board of Trustees delegated to the RFP Evaluation Committee the responsibility to gather and consider additional information regarding a number of Offerors to present to the Board Facilities Committee for further evaluation and consideration; and

WHEREAS, Resolution 14-2021 also directed Board Facilities Committee to determine the lowest responsible and responsive Offerors and award contract subject only to ratification by the full Board of Trustees; and

WHEREAS, the RFP Evaluation Committee presented the results of the additional investigations at the April 8, 2021 Board Facilities Committee Meeting and the Board Facilities Committee determined it is in the best interest of IndyPL to award contracts for the Lawn Care and Landscaping Services by Service Area to the Offerors described in the table below:

Vendor	Service Area	Estimated Annual Value
Schoolboy Landscaping and More, LLC	Northeast, Southeast	\$54,426.00
The Davey Tree Expert Company	Central	\$24,984.00
Providence Outdoor, Inc.	Northwest, Southwest	\$65,295.00

The Offerors in the table above best meet the criteria as outlined in the RFP for the respective Service Areas, and the Board Facilities Committee recommends IndyPL award contracts to the Offerors.

IT IS THEREFORE RESOLVED that the Board of Trustees hereby ratifies the selections of the Board Facilities Committee and ratifies the actions of the Chief Executive Officer in the negotiations and execution of three-year services contracts with Offerors as described in the Request for Proposal, with options for three (3) additional one-year renewals, substantially in the form of the contract and conditions included in the RFP.



Board Briefing Report

8

To: IndyPL Board **Meeting Date:** 4/26/2021
From: The Indianapolis Public Library Foundation
Subject: April 2021 Update

Background: Every month, the Library Foundation provides an update to the Library Board.

News

The Foundation thanks the Indy Library Store for their nimbleness and adaptability. In March, the store held its second in-person sale during the pandemic. The staff adapted procedures based on what they learned from the first in-person sale and saw great results. Even more innovations are on the horizon. We applaud the Indy Library Store for maintaining a strong presence in light of a challenging environment!

We are excited to see the 2021 CEO Love Your Library Tour this year. We are encouraging our directors to attend their adopted branch library's stop.

We are in the final push for completing our fundraising goal for the Summer Reading Program. If you are interested in supporting this effort, or know of someone who might be, please contact Library Foundation President Roberta Jagers at rjagers@indyplfoundation.org.

Donors

The Foundation thanks 184 donors who made gifts last month. The following are our top corporate and foundation contributors. If you should have an opportunity to thank these donors, we would be grateful.

Ascension St. Vincent
Blue & Co.
Cathedral Women of Christ Church Cathedral
CD-COM Systems Midwest, Inc.
Central Indiana Community Foundation
Eli Lilly and Company Foundation, Inc.
Indiana Education Savings Authority
Indiana University School of Medicine
Indy Eleven
krM Architecture
Lilly Endowment Inc.

Microsoft
Nina Mason Pulliam Charitable Trust
Office of the Lawrence Township Trustee Steve Talley
SignCraft Industries
Stifel Nicolas & Company
Sycamore School
Wallington Asset Management, LLC

Program Support

This month, the Library Foundation is proud to provide over \$249,000 for Library programs and initiatives. Examples of major initiatives supported include:

- On the Road to Reading
- McFadden
- Digital Encyclopedia of Indianapolis
- Center for Black Literature and Culture
- Concert Series



Board Action Request

9a1

To: IMCPL Board **Meeting Date:** April 26, 2021

From: M. Jacqueline Nytes, CEO **Approved by the Library Board:**

Effective Date: April 26, 2021

Subject: Finances, Personnel and Travel Resolution 18-2021

Recommendation: Approve Finances, Personnel and Travel Resolution 18-2021

Background: The Finances, Personnel and Travel Resolution 18-2021 is a routine procedural action that appoints new salaried hires, approves new hourly hires, compensation changes, resignations, and travel and financial-related claims and warrants.

*There were no travel claims to be approved this month.

Strategic/Fiscal Impact: The financial impact has already been accounted for in the budget for 2021.

INDIANAPOLIS-MARION COUNTY PUBLIC LIBRARY
RESOLUTION REGARDING FINANCES, PERSONNEL AND TRAVEL

RESOLUTION 18 - 2021

WHEREAS, the Chief Executive Officer of the Library and the Treasurer of the Library do hereby jointly certify to the Board that the following claims have been allowed and said warrants issued during the month of March 2021 pursuant to the Annual Resolution.

THEREFORE, BE IT RESOLVED, that the Board has considered and now confirms these acts lawfully taken by the Chief Executive Officer and the Treasurer as lawful acts on behalf of the Library.

Warrant numbers **74178** through **74303** for a total of
\$1,008,882.60 were issued from the operating bank accounts.

EFT numbers **1464** through **1472** and
303943 through **303967** and
303974 through **303989** and
303991 through **304012** and
304015 through **304052** for a total of

\$2,046,776.57 were issued from the operating bank accounts.

Warrant number **848** for a total of
\$33.97 was issued from the fines bank account.

Warrant numbers **7859** through **7880** for a total of
\$96,552.11 were issued from the gift bank account.

EFT numbers **303968** through **303973** and
303990 and
304013 through **304014** and
304053 through **304055** for a total of

\$8,927.68 were issued from the gift bank account.

Warrant numbers **269116** through **269128** and
1383 for a total of

\$4,959.50 were issued for employee payroll

Direct deposits numbers **90001** through **90531** and
110001 through **110532** for a total of

\$1,021,416.49 were issued for employee payroll

Electronic transfers for payment of taxes and garnishments for a total of

\$385,810.58 were issued for employee payroll

AND WHEREAS, the Chief Executive Officer of the Library and the Treasurer of the Library do hereby jointly certify to the Board that the following personnel actions have been taken pursuant to the Annual Resolution.

THEREFORE, BE IT FURTHER RESOLVED, that the Board has considered and now confirms these acts lawfully taken by the Chief Executive Officer of the Library and the Treasurer of the Library as lawful acts on behalf of the Library.

AND WHEREAS, the Chief Executive Officer of the Library does hereby certify that the attached schedule of travel and training has been authorized and is within the appropriations previously approved by the Board.

THEREFORE, BE IT FURTHER RESOLVED, that the Board has considered and now confirms these acts lawfully taken by the Chief Executive Officer of the Library and the Treasurer of the Library as lawful acts on behalf of the Library.

Raymond J. Biederman

Patricia A. Payne

Curtis W. Bigsbee

Rev. T.D. Robinson

Dr. Khaula Murtadha

Judge Jose D. Salinas

I have examined the within claims and certify they are accurate:

Ijeoma Dike-Young
Treasurer of the Library Board

INDIANAPOLIS-MARION COUNTY PUBLIC LIBRARY
BANK REGISTER
OPERATING ACCOUNTS

No.	Type	Date	Reference	Amount
1464	EFT	03/04/2021	AMERICAN UNITED LIFE INSURANCE CO	3,640.69
1465	EFT	03/08/2021	PUBLIC EMPLOYEES' RETIREMENT FUND OF INDIANA	105,182.05
1466	EFT	03/18/2021	FIDELITY INVESTMENTS	4,435.13
1467	EFT	03/18/2021	FIDELITY INVESTMENTS	4,435.13
1468	EFT	03/18/2021	AMERICAN UNITED LIFE INSURANCE CO	3,640.69
1469	EFT	03/19/2021	ADP, INC.	5,820.82
1470	EFT	03/19/2021	ADP, INC.	898.50
1471	EFT	03/22/2021	PUBLIC EMPLOYEES' RETIREMENT FUND OF INDIANA	105,414.77
1472	EFT	03/23/2021	INDIANA DEPARTMENT OF REVENUE	543.70
74178	CHECK	03/04/2021	1-800MD, LLC	920.50
74179	CHECK	03/04/2021	APEX BENEFITS GROUP	12,500.00
74180	CHECK	03/04/2021	AUBREY KEARNEY	75.00
74181	CHECK	03/04/2021	BETH MENG	50.00
74182	CHECK	03/04/2021	CENTER FOR GLOBAL IMPACT	1,925.00
74183	CHECK	03/04/2021	CITIZENS ENERGY GROUP	1,009.25
74184	CHECK	03/04/2021	CXTEC	1,468.19
74185	CHECK	03/04/2021	DLZ INDIANA, LLC	112.50
74186	CHECK	03/04/2021	ELIZABETH FRANKLIN	2,015.78
74187	CHECK	03/04/2021	GUARDIAN	17,794.51
74188	CHECK	03/04/2021	HEATHER KLICK	42.25
74189	CHECK	03/04/2021	MICHAEL A. REUTER CONSULTING SERVICES, INC.	700.00
74190	CHECK	03/04/2021	OCCUPATIONAL HEALTH CENTERS OF THE SOUTHWEST, P.A.	94.00
74191	CHECK	03/04/2021	OCLC INC	20,291.49
74192	CHECK	03/04/2021	PAYPAL	108.20
74193	CHECK	03/04/2021	PROVIDENCE OUTDOOR	23,165.00
74194	CHECK	03/04/2021	SAKURA FUQUA	100.00
74195	CHECK	03/04/2021	SCHMIDT ASSOCIATES, INC	10,386.75
74196	CHECK	03/04/2021	SOUTHPORT (PETTY CASH)	29.94
74197	CHECK	03/04/2021	THE HARMON HOUSE L.L.C.	210.00
74198	CHECK	03/04/2021	THE INDIANAPOLIS PUBLIC LIBRARY FOUNDATION	2,725.57
74199	CHECK	03/10/2021	ADTEC	3,890.00
74200	CHECK	03/10/2021	AFSCME COUNCIL IKOC 962	1,921.34
74201	CHECK	03/10/2021	AMERICAN UNITED LIFE INSURANCE CO	1,518.60
74202	CHECK	03/10/2021	ANTHEM INSURANCE COMPANIES, INC	310,500.00
74203	CHECK	03/10/2021	AT&T	1,411.23
74204	CHECK	03/10/2021	AT&T	29.24
74205	CHECK	03/10/2021	AT&T	190.38
74206	CHECK	03/10/2021	AT&T MOBILITY	677.97
74207	CHECK	03/10/2021	BEECH GROVE SEWAGE WORKS	237.93
74208	CHECK	03/10/2021	BETH MENG	100.00
74209	CHECK	03/10/2021	BETWEEN THE COVERS	254.50
74210	CHECK	03/10/2021	CITIZENS ENERGY GROUP	7,895.10
74211	CHECK	03/10/2021	CMID	2,700.00
74212	CHECK	03/10/2021	DACO GLASS & GLAZING INC	1,774.66
74213	CHECK	03/10/2021	DYNAMARK GRAPHICS GROUP	1,233.24
74214	CHECK	03/10/2021	EDDIE HURM (PAINTING & SNOW REMOVAL)	250.00
74215	CHECK	03/10/2021	GALE GROUP THE	3,793.35
74216	CHECK	03/10/2021	INDIANAPOLIS POWER & LIGHT COMPANY	64,722.58
74217	CHECK	03/10/2021	LEGALSHIELD	313.25
74218	CHECK	03/10/2021	MACDOUGALL PIERCE CONSTRUCTION	14,462.22
74219	CHECK	03/10/2021	I-MCPL - MACDOUGALL PIERCE - RETAINAGE	1,606.90
74220	CHECK	03/10/2021	MATTHEW BENDER & CO.	1,030.22
74221	CHECK	03/10/2021	NRP DIRECT	325.25
74222	CHECK	03/10/2021	ROWLAND DESIGN, INC.	405.00
74223	CHECK	03/10/2021	SAGE PUBLISHING	387.49
74224	CHECK	03/10/2021	SAKURA FUQUA	100.00
74225	CHECK	03/10/2021	SONDHI SOLUTIONS	4,422.25
74226	CHECK	03/10/2021	TERRY K WILSON	100.00
74227	CHECK	03/10/2021	THE HARMON HOUSE L.L.C.	1,575.00
74228	CHECK	03/10/2021	VANCO	753.47

No.	Type	Date	Reference	Amount
74229	CHECK	03/18/2021	ARAB TERMITE AND PEST CONTROL INC	1,384.00
74230	CHECK	03/18/2021	AT&T	30.78
74231	CHECK	03/18/2021	AT&T MOBILITY	3,722.32
74232	CHECK	03/18/2021	BETH MENG	100.00
74233	CHECK	03/18/2021	BLACKMORE & BUCKNER ROOFING	1,434.91
74234	CHECK	03/18/2021	CHRISTOPHER B. BURKE ENGINEERING, LLC	487.50
74235	CHECK	03/18/2021	CITIZENS ENERGY GROUP	1,214.34
74236	CHECK	03/18/2021	CMID	840.00
74237	CHECK	03/18/2021	CUMMINS SALES AND SERVICES	293.85
74238	CHECK	03/18/2021	EDDIE HURM (PAINTING & SNOW REMOVAL)	3,840.00
74239	CHECK	03/18/2021	EDWARD GEORGE & ASSOCIATES, LLC	145.00
74240	CHECK	03/18/2021	ELIZABETH FRANKLIN	2,015.78
74241	CHECK	03/18/2021	FULLER ENGINEERING CO., LLC	3,680.00
74242	CHECK	03/18/2021	GALE GROUP THE	10,111.79
74243	CHECK	03/18/2021	GUIDON DESIGN, INC.	4,666.69
74244	CHECK	03/18/2021	ICC FLOORS	1,450.00
74245	CHECK	03/18/2021	KOORSEN FIRE & SECURITY	669.27
74246	CHECK	03/18/2021	MACDOUGALL PIERCE CONSTRUCTION	133,230.96
74247	CHECK	03/18/2021	METRIC ENVIRONMENTAL, LLC	3,200.00
74248	CHECK	03/18/2021	OCLC INC	10,444.16
74249	CHECK	03/18/2021	OFFICEWORKS	796.38
74250	CHECK	03/18/2021	PEOPLE FOR URBAN PROGRESS	1,500.00
74251	CHECK	03/18/2021	PHILLIP D LIVERS	16,728.00
74252	CHECK	03/18/2021	IMCPL - POWERS & SONS - RETAINAGE	89,280.02
74253	CHECK	03/18/2021	PROFESSIONAL GARAGE DOOR SYSTEMS	195.00
74254	CHECK	03/18/2021	PROVIDENCE OUTDOOR	41,605.00
74255	CHECK	03/18/2021	SAKURA FUQUA	100.00
74256	CHECK	03/18/2021	SPRINT PCS	313.00
74257	CHECK	03/18/2021	UNITED PARCEL SERVICE	412.60
74258	CHECK	03/18/2021	VANCO	515.00
74259	CHECK	03/18/2021	WAYNE (PETTY CASH)	49.20
74260	CHECK	03/25/2021	ALLDATA	30,000.00
74261	CHECK	03/25/2021	ALLISON O'KEEFFE	302.00
74262	CHECK	03/25/2021	AMBIUS	4,553.22
74263	CHECK	03/25/2021	AMERICAN UNITED LIFE INSURANCE CO	3,254.80
74264	CHECK	03/25/2021	AT&T	1,673.97
74265	CHECK	03/25/2021	AUBREY KEARNEY	75.00
74266	CHECK	03/25/2021	BETH MENG	100.00
74267	CHECK	03/25/2021	BRIGHT IDEAS IN BROAD RIPPLE	388.68
74268	CHECK	03/25/2021	CHARITABLE ADVISORS	490.00
74269	CHECK	03/25/2021	CITIZENS ENERGY GROUP	2,058.14
74270	CHECK	03/25/2021	CMID	240.00
74271	CHECK	03/25/2021	COLLEGE AVENUE BRANCH (PETTY CASH)	12.25
74272	CHECK	03/25/2021	COMMUNITY OCCUPATIONAL HEALTH SERVICES	1,600.00
74273	CHECK	03/25/2021	COMPLETE WELLNESS SOLUTIONS LLC	890.50
74274	CHECK	03/25/2021	CONNOR FINE PAINTING	5,790.00
74275	CHECK	03/25/2021	DRIESSEN WATER INC	194.70
74276	CHECK	03/25/2021	DACO GLASS & GLAZING INC	1,786.25
74277	CHECK	03/25/2021	DELL MARKETING L.P.	18,288.90
74278	CHECK	03/25/2021	DUDE SOLUTIONS INC	2,328.94
74279	CHECK	03/25/2021	FMG INDIANAPOLIS LLC	5,730.00
74280	CHECK	03/25/2021	GOVERNMENT FINANCE OFFICERS ASSOCIATION	150.00
74281	CHECK	03/25/2021	GREY HOUSE PUBLISHING	175.50
74282	CHECK	03/25/2021	HAINES & COMPANY INC	5,249.00
74283	CHECK	03/25/2021	HUBERT TAFT, JT. LIBRARY	70.00
74284	CHECK	03/25/2021	ICC FLOORS	18,920.00
74285	CHECK	03/25/2021	INDIANA CHAMBER OF COMMERCE	1,355.90
74286	CHECK	03/25/2021	INDIANA NEWSPAPERS, INC.	2,162.61
74287	CHECK	03/25/2021	INDIANAPOLIS FLEET SERVICES	897.04
74288	CHECK	03/25/2021	KENDRIA SMITH	500.00
74289	CHECK	03/25/2021	LEHMAN'S INC. OF ANDERSON	1,482.00
74290	CHECK	03/25/2021	MILA & ME	99.90
74291	CHECK	03/25/2021	ON TIME SPORTS	630.00
74292	CHECK	03/25/2021	PATRON POINT, INC.	8,750.00

No.	Type	Date	Reference	Amount
74293	CHECK	03/25/2021	REPUBLIC WASTE SERVICES	9,277.93
74294	CHECK	03/25/2021	RIVERS RESOURCES	570.00
74295	CHECK	03/25/2021	SAKURA FUQUA	100.00
74296	CHECK	03/25/2021	SCHMIDT ASSOCIATES, INC	10,368.30
74297	CHECK	03/25/2021	STAC MATERIAL HANDLING, INC.	2,340.19
74298	CHECK	03/25/2021	THE HARMON HOUSE L.L.C.	525.00
74299	CHECK	03/25/2021	TODAY'S BUSINESS SOLUTIONS, INC	334.21
74300	CHECK	03/25/2021	TRENDYMINDS, INC.	1,875.00
74301	CHECK	03/25/2021	UNIFORM HOUSE INC. THE	1,830.70
74302	CHECK	03/25/2021	UNITED NATIONS PUBLICATIONS	701.32
74303	CHECK	03/25/2021	VICTORIA ELLEN GRISWOLD	2,000.00
303943	EFT	03/04/2021	BAKER & TAYLOR	439.66
303944	EFT	03/04/2021	BAKER & TAYLOR	0.15
303945	EFT	03/04/2021	BAKER & TAYLOR	23,409.77
303946	EFT	03/04/2021	BAKER & TAYLOR	6,259.09
303947	EFT	03/04/2021	CDW GOVERNMENT, INC.	570.99
303948	EFT	03/04/2021	DENISON PARKING	5,945.44
303949	EFT	03/04/2021	G4S SECURE SOLUTIONS (USA) INC.	33,732.74
303950	EFT	03/04/2021	GLENDALE MALL	23,585.42
303951	EFT	03/04/2021	INGRAM LIBRARY SERVICES	93.22
303952	EFT	03/04/2021	IRVINGTON PRESBYTERIAN CHURCH	937.50
303953	EFT	03/04/2021	J&G CARPET PLUS	1,765.00
303954	EFT	03/04/2021	MIDWEST TAPE - AUDIOBOOKS ONLY	467.17
303955	EFT	03/04/2021	MIDWEST TAPE - PROCESSED DVDS	1,644.01
303956	EFT	03/04/2021	MIDWEST TAPE FICTION CAT/PROC REPL ACCOUNT	4,354.99
303957	EFT	03/04/2021	MIDWEST TAPE NON PROCESSED	111.92
303958	EFT	03/04/2021	MIDWEST TAPE PROCESSED AND CATALOGED ACCOUNT	5,681.92
303959	EFT	03/04/2021	MIDWEST TAPE, LLC	858.67
303960	EFT	03/04/2021	MOORE INFORMATION SERVICES, INC	212.50
303961	EFT	03/04/2021	ORACLE ELEVATOR HOLDCO, INC.	2,360.00
303962	EFT	03/04/2021	PERFECTION GROUP, INC.	368.25
303963	EFT	03/04/2021	RECORD AUTOMATIC DOORS, INC	1,517.00
303964	EFT	03/04/2021	ROBERT HALF INTERNATIONAL, INC	1,108.80
303965	EFT	03/04/2021	STENZ MANAGEMENT COMPANY, INC	15,160.91
303966	EFT	03/04/2021	STUART'S HOUSEHOLD FURNITURE MOVING & STORAGE	8,259.50
303967	EFT	03/04/2021	TITAN ASSOCIATES	3,648.50
303974	EFT	03/10/2021	BAKER & TAYLOR	50.61
303975	EFT	03/10/2021	BAKER & TAYLOR AXIS 360 E-BOOKS	19,230.28
303976	EFT	03/10/2021	BRODART COMPANY CONTINUATIONS	3,510.37
303977	EFT	03/10/2021	DANCORP INC. DBA DANCO	380.00
303978	EFT	03/10/2021	DELTA DENTAL	11,704.89
303979	EFT	03/10/2021	FINELINE PRINTING GROUP	1,118.00
303980	EFT	03/10/2021	G4S SECURE SOLUTIONS (USA) INC.	741.20
303981	EFT	03/10/2021	MIDWEST TAPE PROCESSED AND CATALOGED ACCOUNT	152.40
303982	EFT	03/10/2021	MIDWEST TAPE, LLC	18,443.17
303983	EFT	03/10/2021	OVERDRIVE INC	194,256.66
303984	EFT	03/10/2021	RECORDED BOOKS	870.09
303985	EFT	03/10/2021	RICHARD LOPEZ ELECTRICAL, LLC	11,930.81
303986	EFT	03/10/2021	ROBERT HALF INTERNATIONAL, INC	1,056.41
303987	EFT	03/10/2021	STENZ MANAGEMENT COMPANY, INC	4,355.95
303988	EFT	03/10/2021	TELAMON ENTERPRISE VENTURES, LLC.	11,423.31
303989	EFT	03/10/2021	VALUE LINE PUBLISHING INC.	1,597.00
303991	EFT	03/18/2021	BACKGROUND BUREAU INC.	145.00
303992	EFT	03/18/2021	CDW GOVERNMENT, INC.	362.32
303993	EFT	03/18/2021	CITIZENS THERMAL ENERGY	50,120.49
303994	EFT	03/18/2021	EBSCO INFORMATION SERVICES	193.26
303995	EFT	03/18/2021	INDIANA PLUMBING AND DRAIN LLC	333.00
303996	EFT	03/18/2021	IRISH MECHANICAL SERVICES, INC.	52,340.00
303997	EFT	03/18/2021	LEVEL (3) COMMUNICATIONS, LLC	3,433.11
303998	EFT	03/18/2021	MICHAEL R. TWYMAN	3,000.00
303999	EFT	03/18/2021	OFFICE360	354.32
304000	EFT	03/18/2021	ORACLE ELEVATOR HOLDCO, INC.	5,648.75
304001	EFT	03/18/2021	PERFECTION GROUP, INC.	19,105.00
304002	EFT	03/18/2021	POWERS & SONS CONSTRUCTION	803,520.10

No.	Type	Date	Reference	Amount
304003	EFT	03/18/2021	RECORDED BOOKS	861.17
304004	EFT	03/18/2021	REGIONS BANK PURCHASING CARD	8,169.24
304005	EFT	03/18/2021	RICHARD LOPEZ ELECTRICAL, LLC	15,903.03
304006	EFT	03/18/2021	RICOH USA, INC. - 12882	4,699.42
304007	EFT	03/18/2021	RLR ASSOCIATES, INC	2,745.00
304008	EFT	03/18/2021	ROBERT HALF INTERNATIONAL, INC	2,048.23
304009	EFT	03/18/2021	RYAN FIRE PROTECTION, INC	879.00
304010	EFT	03/18/2021	STENZ MANAGEMENT COMPANY, INC	7,311.97
304011	EFT	03/18/2021	TELAMON ENTERPRISE VENTURES, LLC.	109,210.00
304012	EFT	03/18/2021	TITAN ASSOCIATES	81,378.72
304015	EFT	03/25/2021	ACORN DISTRIBUTORS, INC	619.88
304016	EFT	03/25/2021	ACORN DISTRIBUTORS, INC	2,130.03
304017	EFT	03/25/2021	ALSCO	759.10
304018	EFT	03/25/2021	AUSTIN BOOK SALES	356.78
304019	EFT	03/25/2021	BAKER & TAYLOR	1,287.75
304020	EFT	03/25/2021	BAKER & TAYLOR	175.97
304021	EFT	03/25/2021	BAKER & TAYLOR	12,812.79
304022	EFT	03/25/2021	BAKER & TAYLOR	29,664.77
304023	EFT	03/25/2021	BAKER & TAYLOR	3,688.88
304024	EFT	03/25/2021	BAKER & TAYLOR AXIS 360 E-BOOKS	13,777.38
304025	EFT	03/25/2021	BRODART COMPANY CONTINUATIONS	1,736.77
304026	EFT	03/25/2021	CDW GOVERNMENT, INC.	797.97
304027	EFT	03/25/2021	CENTRAL SECURITY & COMMUNICATIONS	3,939.00
304028	EFT	03/25/2021	DANCORP INC. DBA DANCO	500.00
304029	EFT	03/25/2021	EBSCO INFORMATION SERVICES	26.51
304030	EFT	03/25/2021	EMERY-PRATT COMPANY	1,666.00
304031	EFT	03/25/2021	FINELINE PRINTING GROUP	6,257.80
304032	EFT	03/25/2021	FLEET CARE, INC.	339.55
304033	EFT	03/25/2021	G4S SECURE SOLUTIONS (USA) INC.	37,728.89
304034	EFT	03/25/2021	GRAINGER	90.70
304035	EFT	03/25/2021	INDIANA PLUMBING AND DRAIN LLC	586.00
304036	EFT	03/25/2021	INGRAM LIBRARY SERVICES	881.02
304037	EFT	03/25/2021	KLINES QUALITY WATER, INC	87.85
304038	EFT	03/25/2021	KRUEGER INTERNATIONAL, INC	989.00
304039	EFT	03/25/2021	MIDWEST TAPE PROCESSED AND CATALOGED ACCOUNT	498.92
304040	EFT	03/25/2021	ORACLE ELEVATOR HOLDCO, INC.	7,596.63
304041	EFT	03/25/2021	OVERDRIVE INC	46,980.49
304042	EFT	03/25/2021	PERFECTION GROUP, INC.	6,939.94
304043	EFT	03/25/2021	PROQUEST INFORMATION AND LEARNING	6,638.93
304044	EFT	03/25/2021	RECORD AUTOMATIC DOORS, INC	227.50
304045	EFT	03/25/2021	ROBERT HALF INTERNATIONAL, INC	1,108.80
304046	EFT	03/25/2021	STAPLES	7,823.45
304047	EFT	03/25/2021	STUART'S HOUSEHOLD FURNITURE MOVING & STORAGE	3,254.75
304048	EFT	03/25/2021	TECH-LOGIC CORPORATION	1,289.10
304049	EFT	03/25/2021	TSAI FONG BOOKS INC	7,500.85
304050	EFT	03/25/2021	TYLER TECHNOLOGIES, INC.	1,275.00
304051	EFT	03/25/2021	ULINE	762.94
304052	EFT	03/25/2021	VALUE LINE PUBLISHING INC.	4,892.00
Total				\$ 3,055,659.17

Summary by Transaction Type:

Computer Check	\$ 1,008,882.60
EFT Check	\$ 2,046,776.57
Total Payments	\$ 3,055,659.17
Total Voided Items	\$ -

**INDIANAPOLIS-MARION COUNTY PUBLIC LIBRARY
BANK REGISTER
FINES ACCOUNT**

No.	Type	Date	Reference	Amount
848	CHECK	03/04/2021	THOMAS MANUEL	33.97
			Total	<u>\$ 33.97</u>

Summary by Transaction Type:

Computer Check	\$ 33.97
EFT Check	\$ -
Total Payments	\$ 33.97
Total Voided Items	\$ -

INDIANAPOLIS-MARION COUNTY PUBLIC LIBRARY
BANK REGISTER
GIFT ACCOUNT

No.	Type	Date	Reference	Amount	
7859	CHECK	03/04/2021	EBONY MARIE CHAPPEL	100.00	7859
7860	CHECK	03/04/2021	INDIANA UNIVERSITY RESEARCH	86,111.11	
7861	CHECK	03/04/2021	LOGIKA INNOVATION, INC.	182.00	
7862	CHECK	03/10/2021	ELIZABETH A COIT	375.00	
7863	CHECK	03/10/2021	JOSHUA W. ESTES	150.00	
7864	CHECK	03/10/2021	NATHANIEL FRANCIS EVANS	300.00	
7865	CHECK	03/10/2021	RACHEL JAMIESON	52.99	
7866	CHECK	03/10/2021	SAGE PUBLISHING	250.00	
7867	CHECK	03/18/2021	JOANNA CONRAD	408.87	
7868	CHECK	03/18/2021	NICOLE R. KEITH	200.00	
7869	CHECK	03/18/2021	NINJA ZONE GEIST ACADEMY	100.00	
7870	CHECK	03/18/2021	ROBIN HANKS	174.74	
7871	CHECK	03/25/2021	AT&T MOBILITY	3,655.00	
7872	CHECK	03/25/2021	BEVERLY SCOTT	300.00	
7873	CHECK	03/25/2021	DLW STORYTELLER, INC	800.00	
7874	CHECK	03/25/2021	JOANNA CONRAD	42.40	
7875	CHECK	03/25/2021	PERRY A. SCOTT	300.00	
7876	CHECK	03/25/2021	SAGE PUBLISHING	250.00	
7877	CHECK	03/25/2021	SAMUEL ROTHSTEIN	300.00	
7878	CHECK	03/25/2021	VLADIMIR KRAKOVICH	600.00	
7879	CHECK	03/25/2021	WILLIAM GARTH	1,300.00	
7880	CHECK	03/25/2021	YEFIM PASTUKH	600.00	
303968	EFT	03/04/2021	BAKER & TAYLOR	433.72	
303969	EFT	03/04/2021	BAKER & TAYLOR	212.76	
303970	EFT	03/04/2021	G4S SECURE SOLUTIONS (USA) INC.	271.94	
303971	EFT	03/04/2021	INDPLS-MARION COUNTY PUBLIC LIBRARY	185.00	
303972	EFT	03/04/2021	MIDWEST TAPE FICTION CAT/PROC REPL ACCOUNT	297.99	
303973	EFT	03/04/2021	MIDWEST TAPE PROCESSED AND CATALOGED ACCOUNT	21.64	
303990	EFT	03/10/2021	OVERDRIVE INC	3,049.03	
304013	EFT	03/18/2021	INDPLS-MARION COUNTY PUBLIC LIBRARY	1,085.00	
304014	EFT	03/18/2021	INGRAM LIBRARY SERVICES	2,542.08	
304053	EFT	03/25/2021	BAKER & TAYLOR	257.34	
304054	EFT	03/25/2021	BAKER & TAYLOR	11.18	
304055	EFT	03/25/2021	BAKER & TAYLOR AXIS 360 E-BOOKS	560.00	
			Total	\$ 105,479.79	

Summary by Transaction Type:

Computer Check	\$ 96,552.11
EFT Check	\$ 8,927.68
Total Payments	\$ 105,479.79
Total Voided Items	-

INDIANAPOLIS-MARION COUNTY PUBLIC LIBRARY

April 26, 2021

PERSONNEL ACTIONS

RESOLUTION 18-2021

NEW HIRES:

- Kiersten Drosos, Public Services Associate II, East 38th Street, \$17.36 per hour, Effective: March 16, 2021
- Robert Branam, Page, Irvington, \$10.00 per hour, Effective: March 23, 2021
- Abigail Lewis, Page, Irvington, \$10.00 per hour, Effective: March 23, 2021
- Alexis Sims-Barnes, Administrative Assistant I, Learning Curve, \$17.36 per hour, Effective: April 7, 2021
- O'Brian Yarde, Computer Assistant II, Central, \$15.02 per hour, Effective: April 7, 2021
- Alexandra Loewen, Public Services Librarian NE, Central, \$21.56 per hour, Effective: April 7, 2021
- Ian Cunningham, Library Assistant II, East 38th Street, \$13.97 per hour, Effective: April 12, 2021
- Precious Myers, Page, Warren, \$10.00 per hour, Effective: April 6, 2021
- Grace Charboneau, Library Assistant II, Lawrence, \$13.97 per hour, Effective: April 6, 2021
- Tyrone Carney, Building Ambassador, West Indianapolis, \$15.02 per hour, Effective: April 6, 2021
- Jamilah Evans, Page, Glendale, \$10.00 per hour, Effective: April 22, 2021
- Caroline Whaley, Page, Southport, \$10.00 per hour, Effective: April 22, 2021
- Isabella Stringer, Page, Southport, \$10.00 per hour, Effective: April 22, 2021
-

INTERNAL CHANGES:

- Kathleen Stewart from Supervisor Librarian, Pike, \$23.64 per hour to Public Services Librarian, Decatur, \$22.21 per hour, Effective: April 11, 2021
- Olanike Olaniyi from Diversity Fellow, Collection Management, \$21.99 per hour to Collection Development Librarian (Diversity), Collection Management, \$24.92 per hour, Effective: March 14, 2021
- Genira Newell from Circulation Supervisor II, Lawrence, \$23.33 per hour to Circulation Supervisor II, Fort Benjamin Harrison, \$24.50 per hour, Effective: March 8, 2021
- Sarah Lucas from Public Services Librarian, Learning Curve, \$21.99 per hour to Supervisor Librarian, Learning Curve, \$23.18 per hour, Effective: March 28, 2021
- Katie Warrener from Public Services Librarian, \$21.99 per hour to Interim Supervisor Librarian, Irvington, \$23.19 per hour, Effective: March 28, 2021
- Erin Murphy, Supervisor Librarian, Irvington, \$23.64 per hour to Interim Manager, Irvington, \$28.80 per hour, Effective: March 28, 2021
- Isabella Thomas from Page, Central, \$10.20 per hour to Library Assistant II, Central, \$13.97 per hour, Effective: April 25, 2021

- Bethany Allison from Public Services Librarian, Michigan Road, \$21.99 per week to Interim Manager, East Washington, \$24.92 per hour, Effective: March 28, 2021
- Anna Lake from Public Services Librarian, Learning Curve, \$21.99 per hour to Supervisor Librarian, Pike, \$23.19 per hour, Effective: May 9, 2021
- Vanessa Jamerson from Supervisor Librarian, Glendale, \$23.64 per hour to Manager, Warren, \$28.80 per hour, Effective: April 25, 2021
- Christopher Hogsett from Public Services Librarian, Central, \$21.56 per hour to Supervisor Librarian, Learning Curve, \$23.18 per hour, Effective: April 25, 2021
- Timi Olaniyi from Order Fulfillment Assistant, Part-Time, Accounting to Purchasing Order Specialist, Full-Time, Accounting, No Change in Pay, Effective: April 11, 2021
- Mike Williams from Area Resource Manager, Central to Manager, Communications and Advocacy, Communications, No Change in Pay, Effective: April 26, 2021

RE-HIRES:

- Ryan Laferney, Public Services Librarian NE, Irvington, \$21.57 per hour, Effective: April 6, 2021

SEPARATIONS:

- Laborde Graham, Team Member, Shipping & Receiving, 2 years and 3 months, Effective: February 26, 2021
- Megan Ferguson, Public Services Librarian, Decatur, 6 years and 2 months, Effective: March 12, 2021
- Victor Dominguez, Library Assistant II, East 38th Street, 1 year and 2 months, Effective: March 9, 2021
- Hannah Heilman, Summer Reading Clerk, Southport, 1 year and 2 months, Effective: 03/17/2021
- Patricia Wood, Page, Southport, 2 years and 10 months, Effective: March 12, 2021
- Susanne Wells, Hourly Public Services Associate I (FTE), Southport, 8 years and 8 months, Effective: March 13, 2021
- Robert Burita, Computer Assistant I, Central, 1 year and 11 months, Effective: March 13, 2021
- Noemi Lopez, Hourly Computer Assistant I, Learning Curve, 3 years, Effective: April 7, 2021
- Kyla Decker, Public Services Associate II – Outreach, 2 years and 11 months, Effective: April 8, 2021

INACTIVE:

- Janice Swartz, Page, Glendale, Inactive: April 2, 2021
- Abigail Yohler, Page, Beech Grove, Inactive: April 1, 2021

RE-ACTIVATE:

- Selena Perez, Page, Franklin Road, Effective: May 23, 2021
- Kellyn Raters, Page, Franklin Road, Effective: May 23, 2021

RECLASSIFICATION: (None Reported)

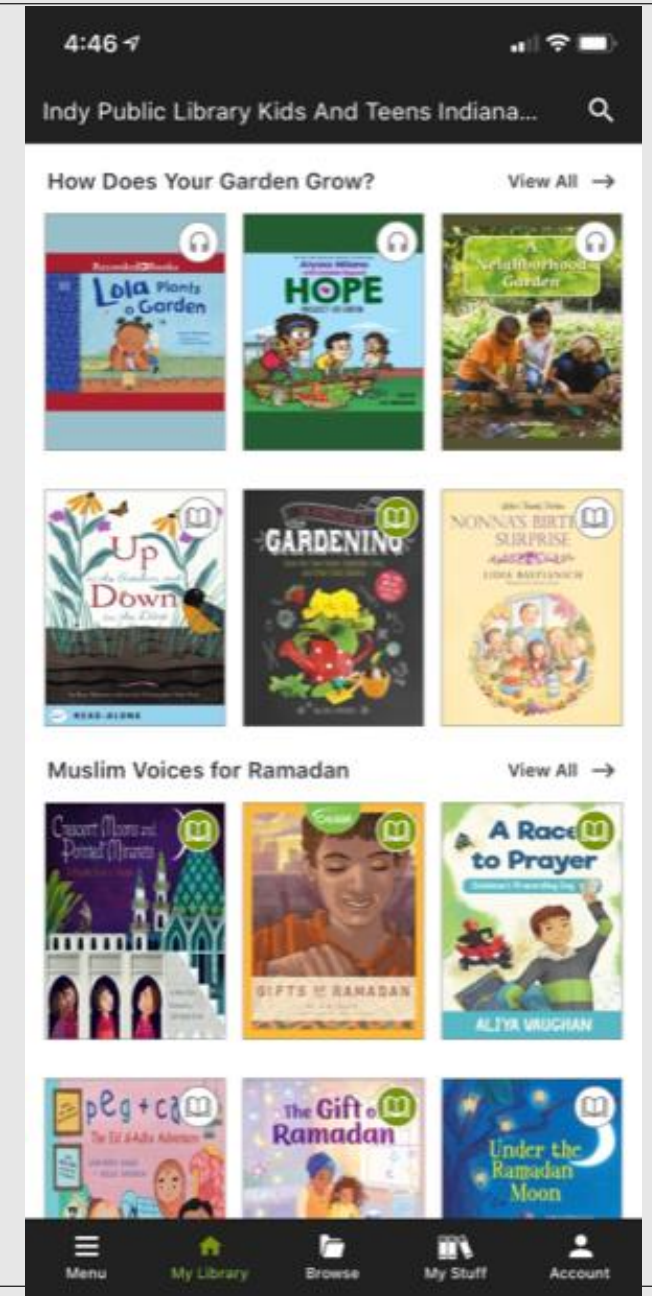


April 2021



What is Axis 360 Community Share?

- Partnership between IndyPL and participating K-12 Schools in Marion County
- E-book and e-audio platform – website and app started in Fall 2019
- E-book/e-audio collection sharing modeled after the Shared System physical book sharing

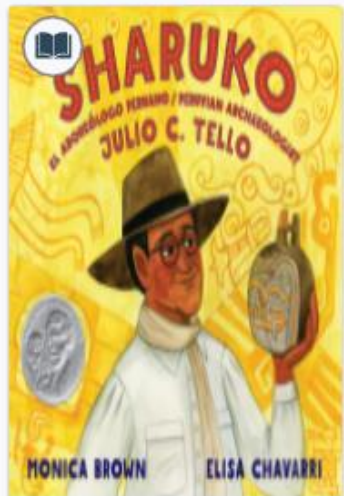




LOGIN

2021 National Youth Media Awards

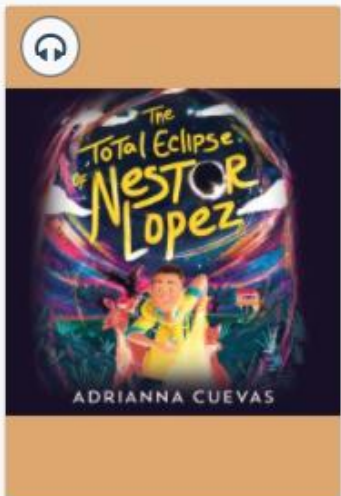
[View All](#)



Sharuko

Brown, Monica

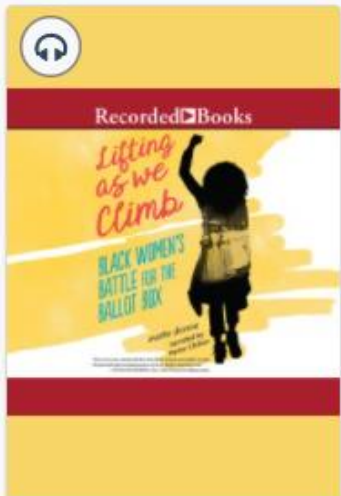
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Total Eclipse of ...

Cuevas, Adrianna

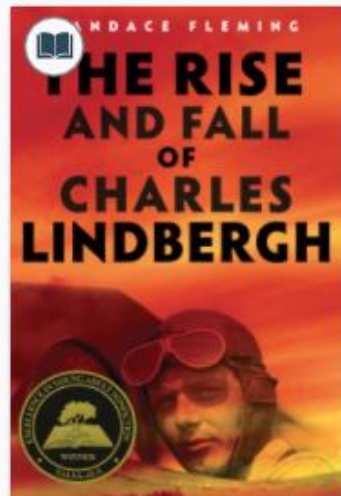
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Lifting As We Cli...

Dionne, Evette

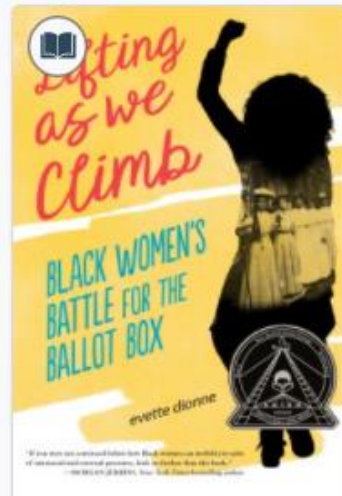
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Rise and Fall of ...

Fleming, Candace

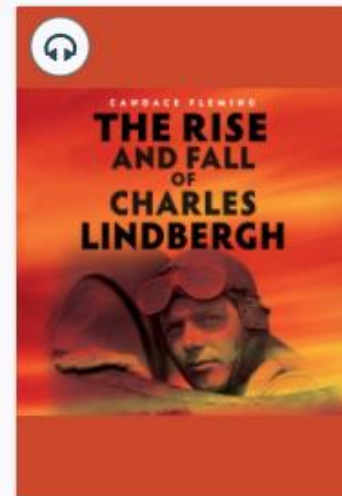
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Lifting As We Cli...

Dionne, Evette

▼ CHECKOUT



Rise and Fall of ...

Fleming, Candace

▼ CHECKOUT

What is Shared or not Shared?

Whose Collection?	Collection	Copies	Who has access?
IndyPL collection	Children's	32,359	IndyPL families, students, homeschoolers, students of all participating schools
	Teen	20,550	
Community Share pool	Grant-funded items	2,000+	Only students and teachers of participating schools
	Shared items from schools	5,700+	
School districts & individual schools	Items not lent to share pool	2,800	Home district and school students only



LOGIN

102 results for "Excellent YA Reads by Black Authors"

REFINE

Excellent YA Reads by Black Authors

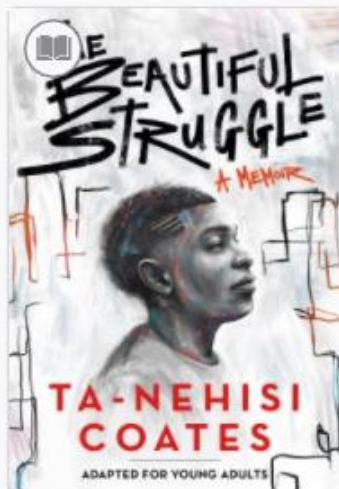
Home > Excellent YA Reads by Black Authors



Wings of Ebony

Elle, J.

PLACE HOLD



Beautiful Struggle

Coates, Ta-Nehisi

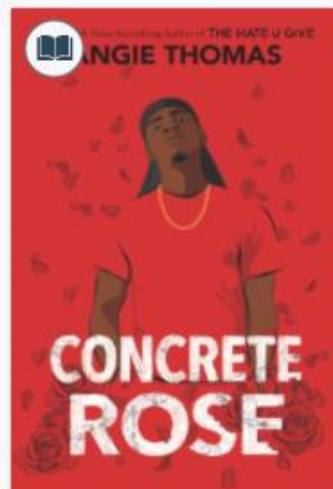
PLACE HOLD



Chlorine Sky

Browne, Mahogany L.

CHECKOUT



Concrete Rose

Thomas, Angie

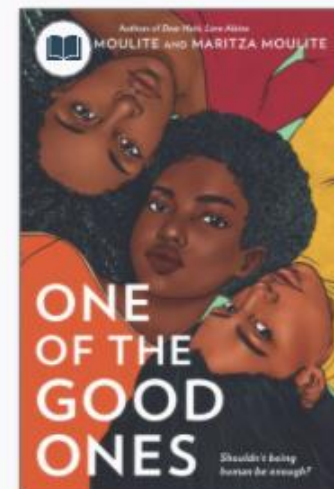
CHECKOUT



Black Friend

Joseph, Frederick

CHECKOUT



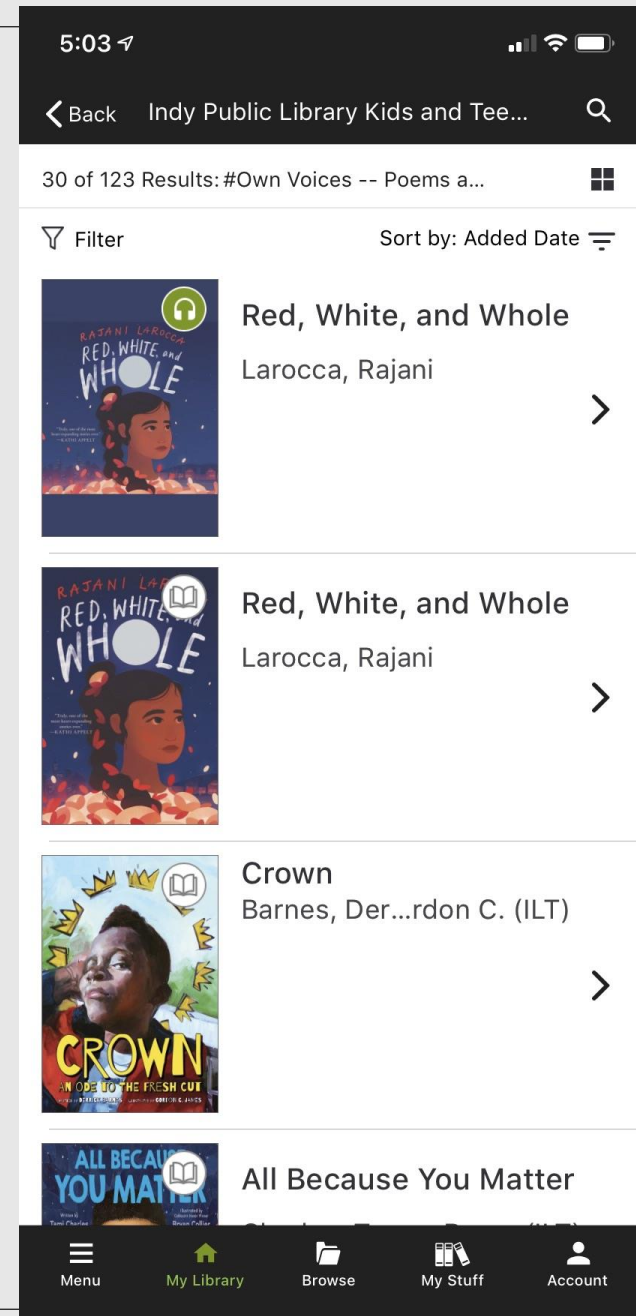
One of the Good ...

Moulite, Maika

CHECKOUT

Recent News

- Major shift of providing e-books for youth from OverDrive to Axis 360
- A small high-demand/popular collection of crossover teen titles with an extensive adult readership **will remain in Overdrive.**



Why the switch?

1

To separate youth e-books from adult, for an **age-appropriate safe** experience

2

Establish a common and robust e-book platform shared across Marion County schools

3

To grow the public library youth e-book collection where it can be shared with schools

How to use?

Download

- Download the Axis 360 App

Choose school or public library

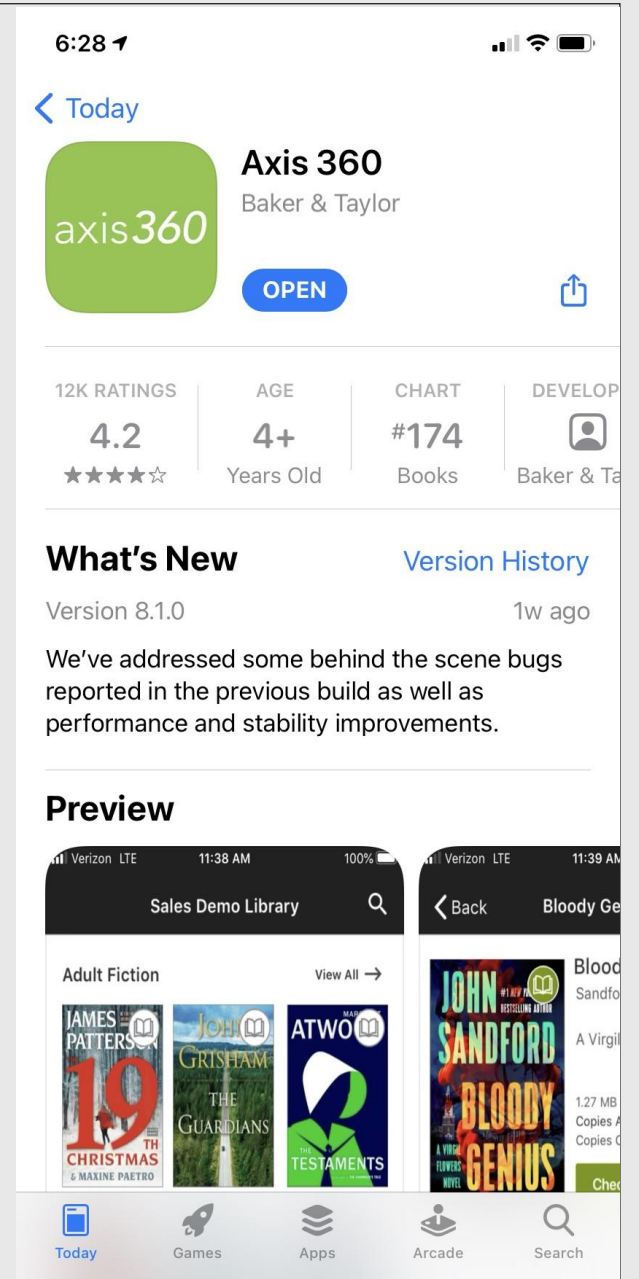
- The school's collection will include age appropriate e-books - from public library & community pool

Enter library card

- Uses public library card

Find books!

- Search, checkout and read!



BETTER TOGETHER

When public and school libraries work hand-in-hand, we all win.



HOW TO ACCESS:

From any Android, Apple or Kindle Fire download the free Axis 360 app or use any web-browser, search for your school and log in using your library ID and PIN.

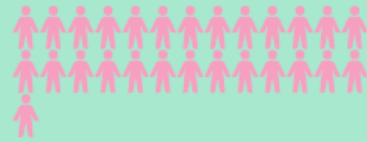
AXIS 360 AND COMMUNITY SHARE

FOR THE 2020–2021 SCHOOL YEAR AS OF 3/31/2021

5,042

**INDYPL
BORROWERS**

Unique borrowers who are
IndyPL patrons



7,339

**SCHOOL
BORROWERS**

Unique student borrowers
from schools in the
Community Share program



INDYPL CIRCS



40,618

eBooks checked out by
IndyPL patrons from
7/1/2020-3/31/2021

**COMMUNITY
SHARE CIRCS**



52,247

eBooks checked out by
students this school year
7/1/2020-3/31/2021

**Average circs
per user**

IndyPL: 8.05
Schools: 7.12

Need more info?

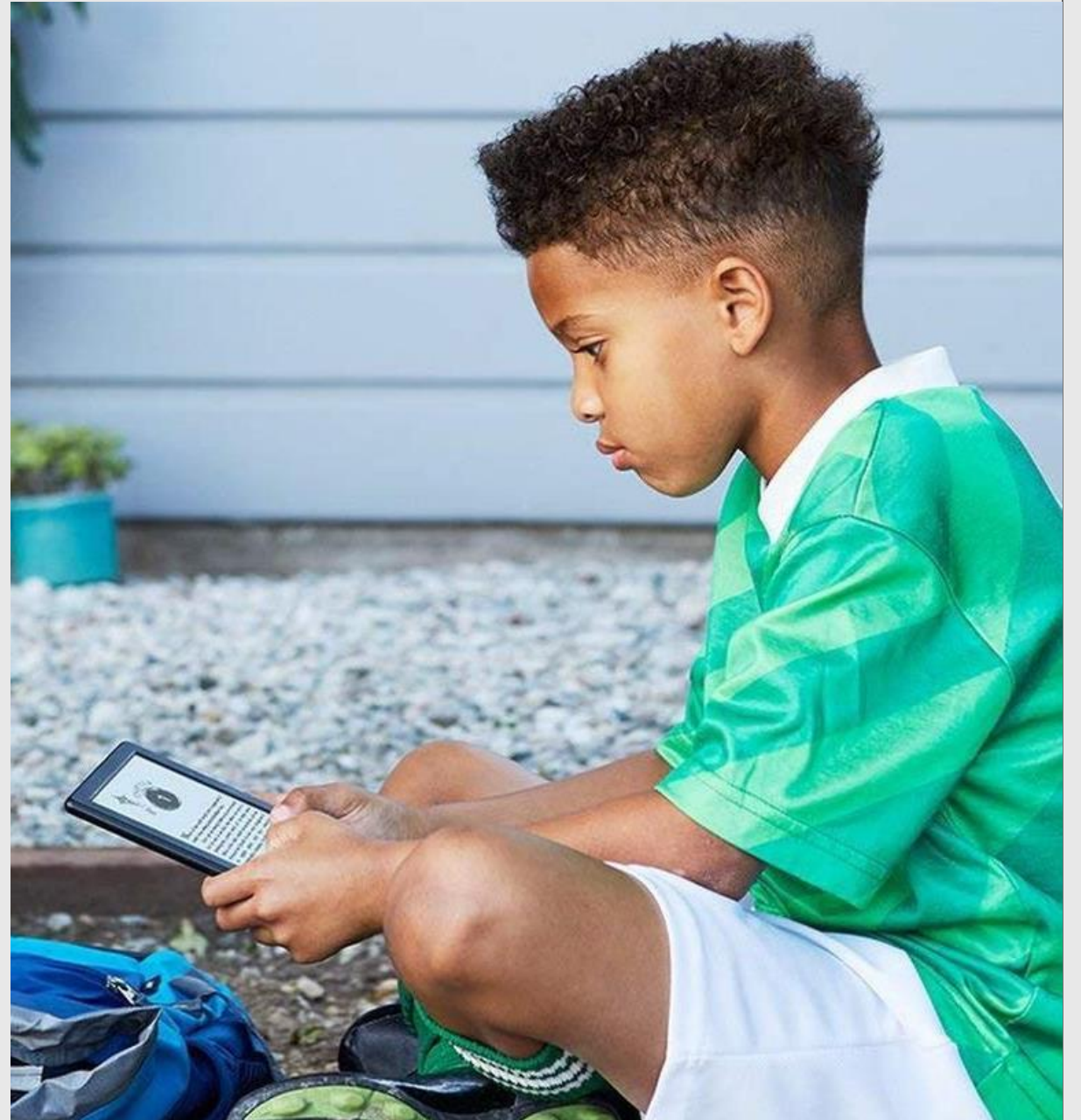
For IndyPL patrons, Axis 360 can be found on the www.indypl.org download or stream page

Public Library Questions?

Deb Lambert, dlambert@indypl.org
or 316-275-4721

Public or Private School Questions?

Sarah Batt, sbatt@indypl.org , 317-275-4707





Board Briefing Report

9c

To: IMCPL Board

Meeting Date: April 26, 2021

From: John Helling
Chief Public Services Officer

Subject: Post-COVID Hours and Services

Summary: As vaccinations continue to roll out and (we assume) COVID trends in Indianapolis continue to improve, Library administration has begun to plan for the restoration of hours and services that were paused over the course of the pandemic. We are making plans with the intention of resuming something close to full service at the approximate point that any staff person over the age of 16 will have had the opportunity to be vaccinated and develop immunity, which we predict will be in early June. This document outlines the steps we will take to return to full service. **Note that we plan to submit all aspects of this plan to Dr. Caine for her approval before implementation.**

Overview: During the month of May, branches will begin to restore things like comfy seating, early literacy computers, and other items that we put into storage to enforce social distancing. We will also raise our headcount limit to 50% of our total capacity (we have operated at 37% capacity for the duration of the pandemic).

In June, we plan to restore two days per week of evening hours for patron service – Mondays and Tuesdays. This is based on an evaluation of pre-COVID door count measurements to identify the hours of service that our patrons found most valuable. Pre-COVID, the Library offered three days of evening hours per week but these were the lowest usage hours in our weekly schedule.

Also in June, we plan to restore some of our in-person programming related to our Summer Reading Program – all programming will, of course, comply with guidance put forth by the CDC and the city's health department. It's possible this could mean things like attendance limits, outdoor programming, etc.

In September, we plan to restore Sunday service to Nora, Glendale, Eagle, Southport, Warren, Central, and the InfoZone. This is fewer Sunday branches than were offered to patrons pre-COVID. As with evenings, we have identified branches with Sunday hours that were either not well utilized or were in reasonably close proximity to other branches with Sunday hours.

As has been the case for the duration of the pandemic, we continue to monitor the COVID statistics for Indianapolis and we are prepared to adjust this plan if it becomes necessary. We have also been in close communication with Dr. Caine and have sought her feedback on all of the above.

Library Board decision points to be taken in May:

- Schedule of evening hours
- Schedule of Sunday hours



Indianapolis-Marion County Public Library 2021 CEO Tour Dates

[College Avenue Branch](#)

Monday, May 3 from 10:00am - 12:00pm

[Garfield Park Branch](#)

Tuesday, May 4 from 12:00pm - 2:00pm

[Central Library](#)

Tuesday, May 4 from 3:00pm - 5:00pm

[Glendale Branch](#)

Wednesday, May 5 from 1:00pm - 3:00pm

[Nora Branch](#)

Thursday, May 6 from 10:00am - 12:00pm

[Southport Branch](#)

Friday, May 7 from 10:00am - 12:00pm

[Beech Grove Branch](#)

Saturday, May 8 from 1:00pm - 3:00pm

[Warren Branch](#)

Monday, May 10 from 3:00pm - 5:00pm

[Lawrence Branch](#)

Wednesday, May 12 from 3:00pm - 5:00pm

[East Washington Branch](#)

Thursday, May 13 from 10:00am - 12:00pm

[Irvington Branch](#)

Thursday, May 13 from 3:00pm - 5:00pm

[Franklin Road Branch](#)

Friday, May 14 from 10:00am - 12:00pm

[East 38th Street Branch](#)

Monday, May 17 from 1:00pm - 3:00pm

[Martindale-Brightwood Branch](#)

Tuesday, May 18 from 5:00pm - 7:00pm

[Spades Park Branch](#)

Wednesday, May 19 from 1:00pm - 3:00pm

[Decatur Branch](#)

Thursday, May 20 from 1:00pm - 3:00pm

[Eagle Branch](#)

Friday, May 21 from 10:00am - 12:00pm

[Haughville Branch](#)

Monday, May 24 from 10:00am - 12:00pm

[West Indianapolis Branch](#)

Tuesday, May 25 from 1:00pm - 3:00pm

[Online](#)

Tuesday, May 25 from 6:30pm - 7:30pm

[Pike](#)

Wednesday, May 26 from 3:00pm - 5:00pm

[Michigan Road Branch](#)

Thursday, May 27 from 10:00am - 12:00pm

[Wayne Branch](#)

Friday, May 28 from 10:00am - 12:00pm

[InfoZone Branch](#)

Saturday, May 29 from 1:00pm - 3:00pm